

From: [Foi Enquiries](#)
To: [REDACTED]
Subject: FOI-17-0762 - Organisational Chart
Date: 23 June 2017 14:22:00
Attachments: [Further Information - Right to Review & Appeal.pdf](#)
[FOI-17-0762 - ITT Structure Chart.pdf](#)
[FOI-17-0762 - ECS Organisation Structure.xls](#)
[FOI-17-0762 - CS Structure Diagram.pdf](#)
[FOI-17-0762 - CGRB Structure Chart.xlsx](#)
[FOI-17-0762 - Legal Organisation Chart.docx](#)
[FOI-17-0762 - Finance Structure.xlsx](#)
[FOI-17-0762 - CHI Structure Chart.pdf](#)
[FOI-17-0762 - CPSS Organigram June 2017.pdf](#)

Dear [REDACTED],

Thank you for your information request of 26 May 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

I am looking for an organisation chart for the council, but the one provided on your website (see link below) is very high-level.

http://www.aberdeencity.gov.uk/council_government/about_us/cdp_Corp_Directors.asp

Do you have a more detailed organisation chart? It would not necessarily need to go down to the level of individuals (although that would be useful), but I would like to see the various smaller teams and where they fit under the various heads, under the various directorates.

Unfortunately, there is no one chart held by ACC which is more detailed than the one available on our website. Having said that, some services do hold service level organisational charts and I have provided them to you where available.

Office of Chief Executive:

No chart available.

Corporate Governance – Information Technology and Transformation:

Please see attached (FOI-17-0762 – ITT Structure Chart)

Education and Children's Services:

Please see attached (FOI-17-0762 – ECS Organisation Structure)

Adult Social Care and Social Work Services:

No chart held. However, Aberdeen City Health & Social Care Partnership is moving more into the locality based model of service delivery and this will be reflected in integrated team structures.

The current structure is as follows:

Chief Officer, with direct reports: Head of Operations; Chief Finance Officer; Head of Strategy and Transformation. Under the Head of Operations – 4 heads of locality; head of community mental health, LD and substance misuse; head of specialist older people's resources. Under head of strategy and transformation: lead for strategy; lead for transformation. Under the chief finance officer: lead for talent and asset manager.

Aberdeen City Health & Social Care Partnership website details are as follows:

<http://www.aberdeencityhscp.scot/>

Children's Services:

Please see attached (FOI-17-0762 – CS Structure Diagram)

Corporate Governance – Human Resources:
Not held.

Corporate Governance – Revenues and Benefits:
Please see attached (FOI-17-0762 – CGRB Structure Chart)

Corporate Governance – Legal and Democratic Services:
Please see attached (FOI-17-0762 – Legal Organisation Chart)

Corporate Governance – Finance:
Please see attached (FOI-17-0762 – Finance Structure)

Communities, Housing and Infrastructure:
Please see attached (FOI-17-0762 – CHI Structure Chart)

Corporate Governance – Procurement:
Please see attached (FOI-17-0762 – CPSS Organigram June 2017)

ACC is unable to provide you with information on **an organisation chart for the council and organisational charts for Office of Chief Executive, Adult Social Care and Social Work Services, and Corporate Governance – Human Resources** as it is not held by ACC. In order to comply with its obligations under the terms of Section 17 of the FOISA, ACC hereby gives notice that this information is not held by it.

We hope this helps with your request.

Yours sincerely,

Grant Webster
Information Compliance Officer

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

Information Compliance Team
Communications and Promotion
Office of Chief Executive
Aberdeen City Council
3rd Floor North
Business Hub 17
Marischal College
Broad Street

ABERDEEN AB10 1AQ

foienquiries@aberdeencity.gov.uk

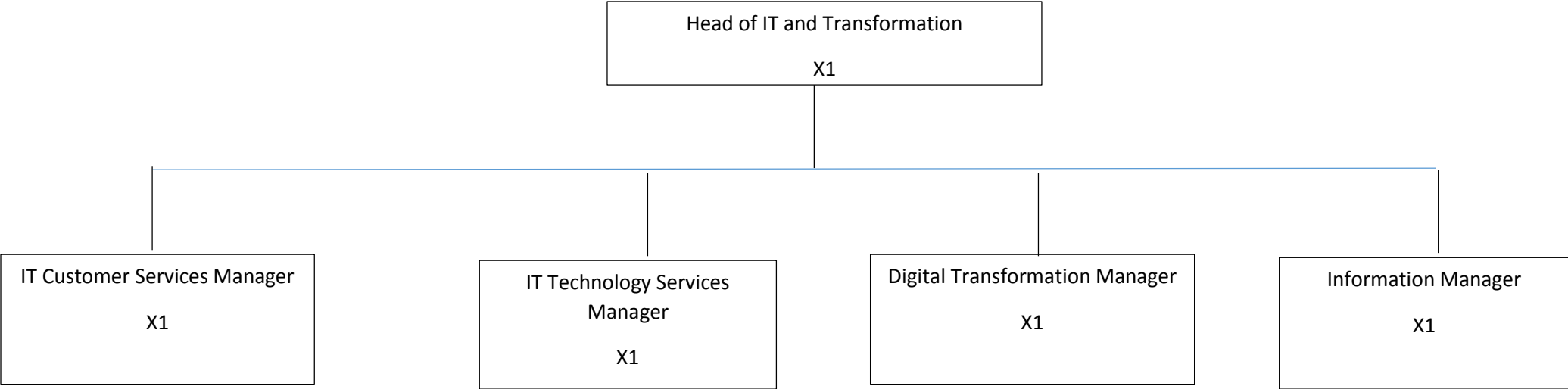
Tel 03000 200 292

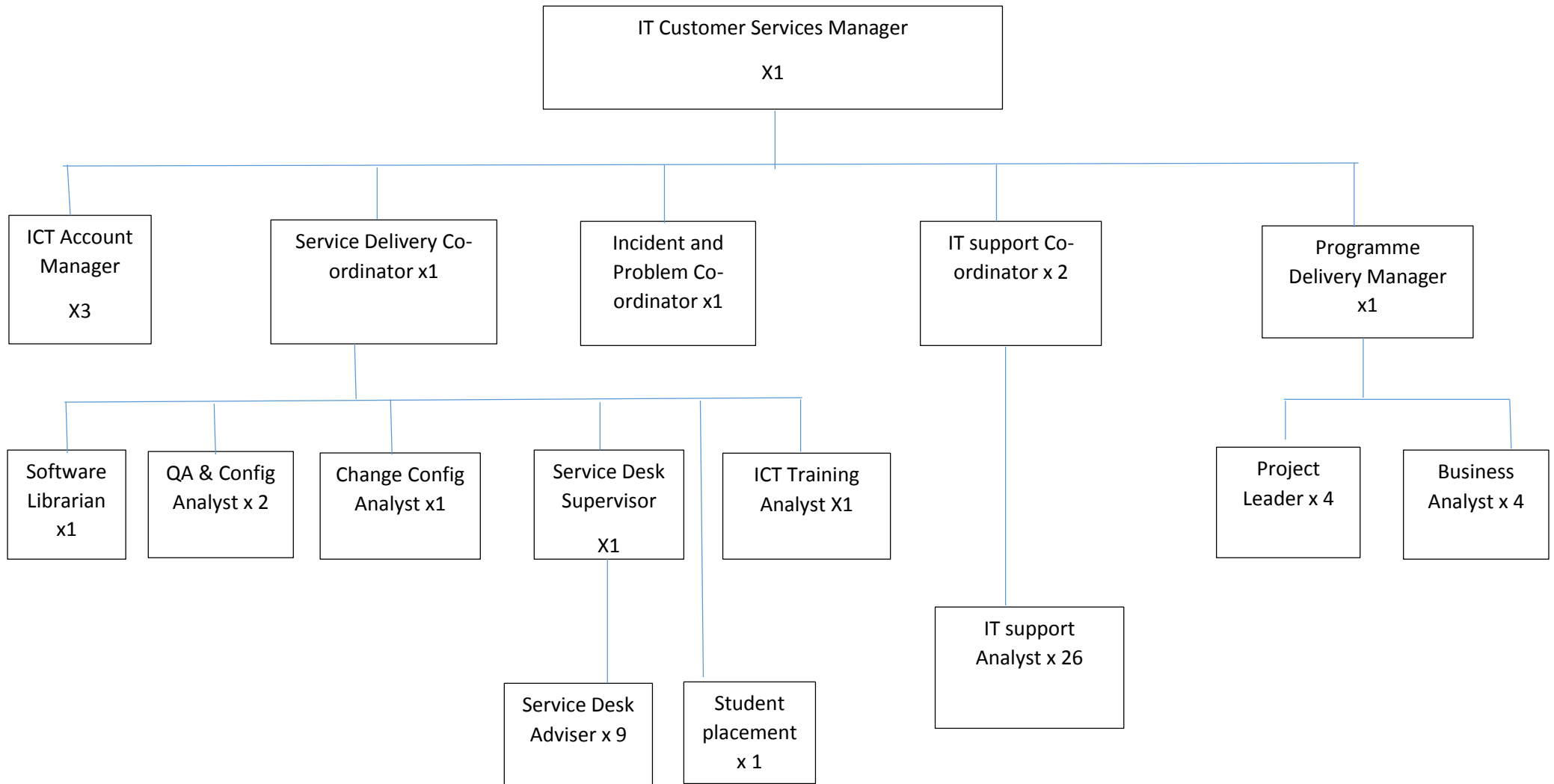
*03000 numbers are free to call if you have 'free minutes' included in your mobile call plan.

Calls from BT landlines will be charged at the local call rate of 10.24p per minute (the same as 01224s).

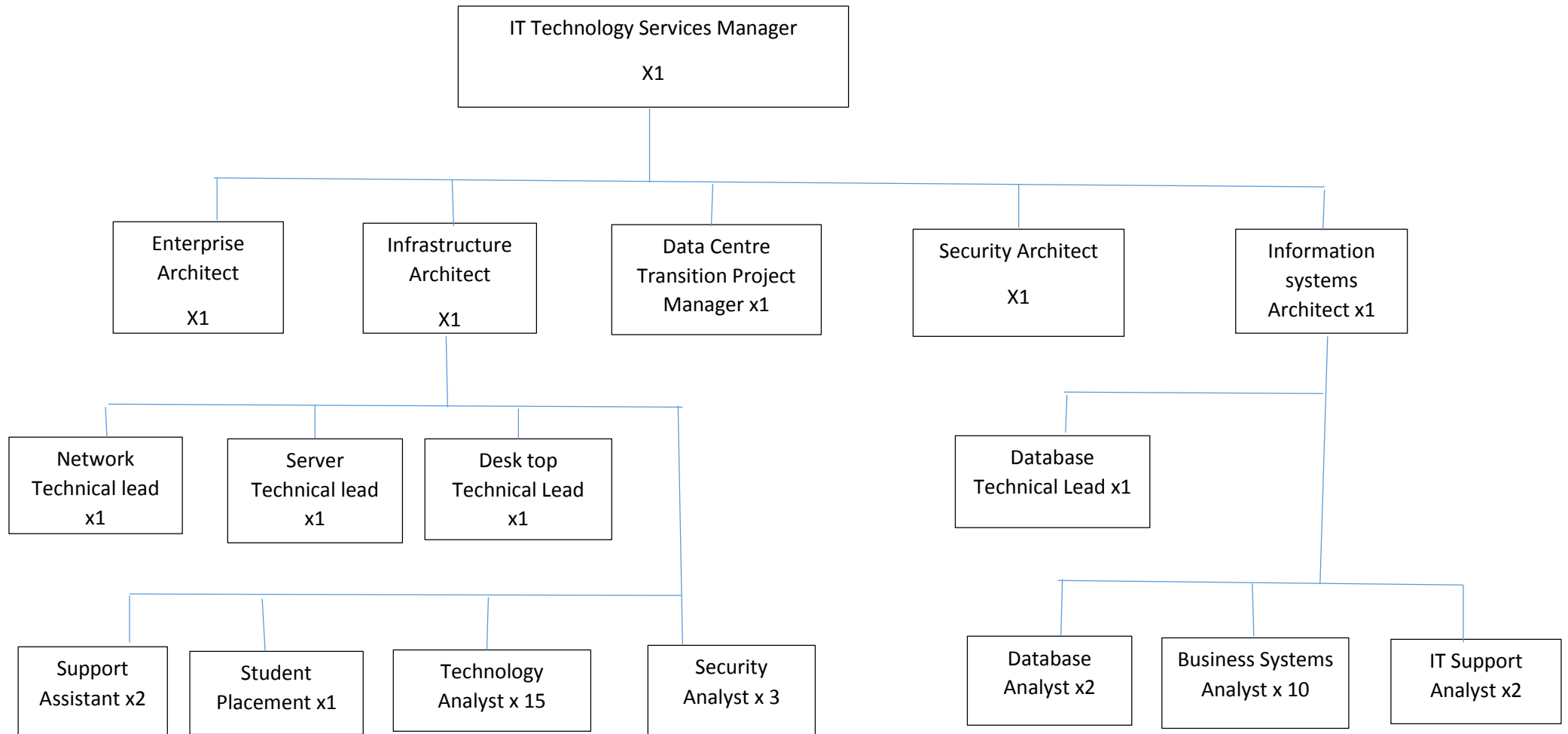
www.aberdeencity.gov.uk

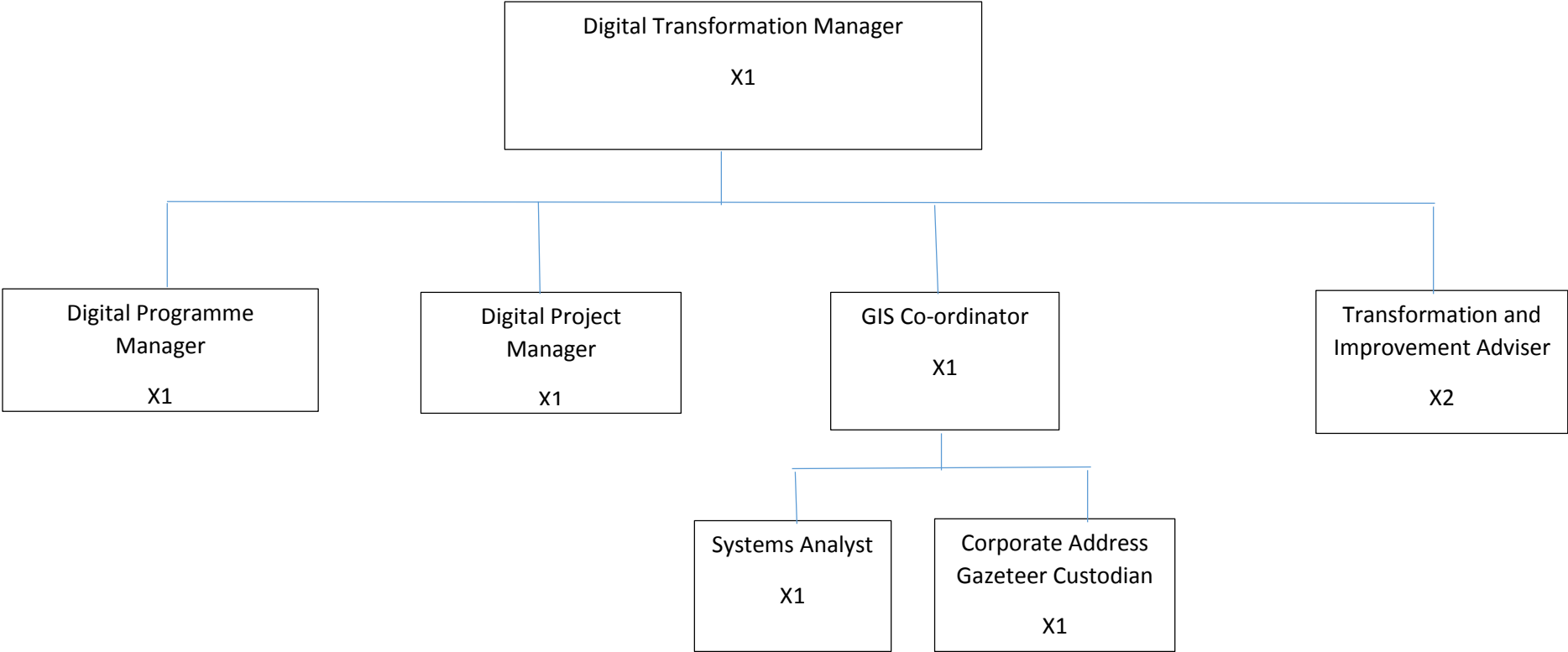
October 2016

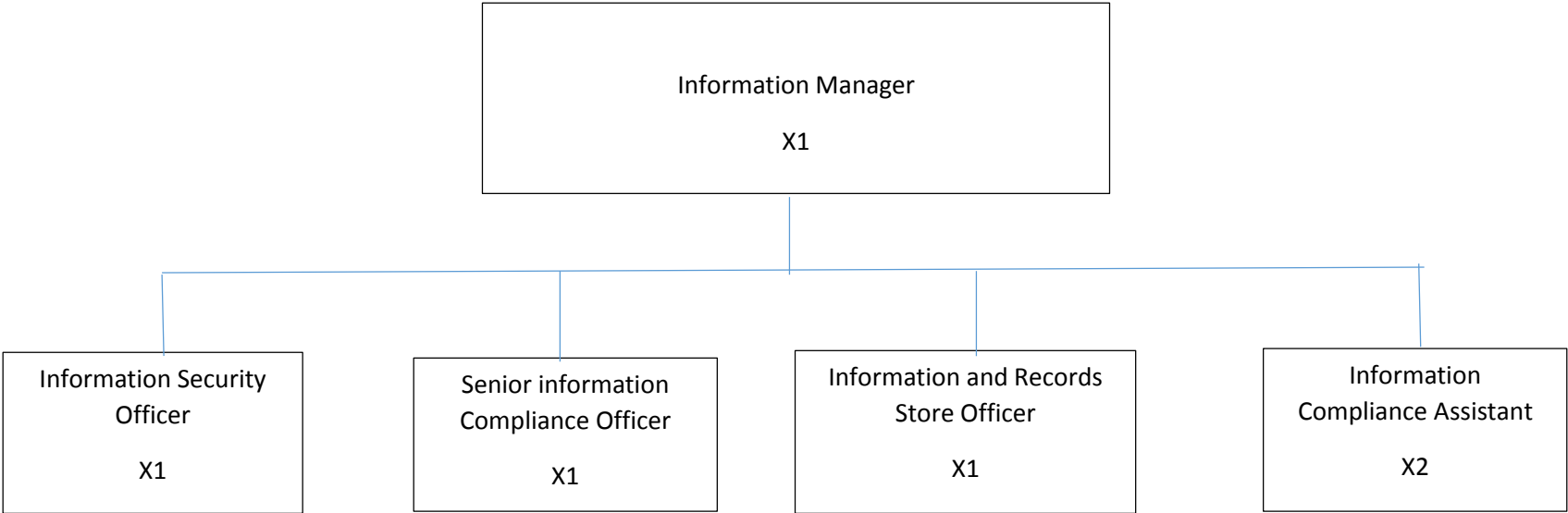


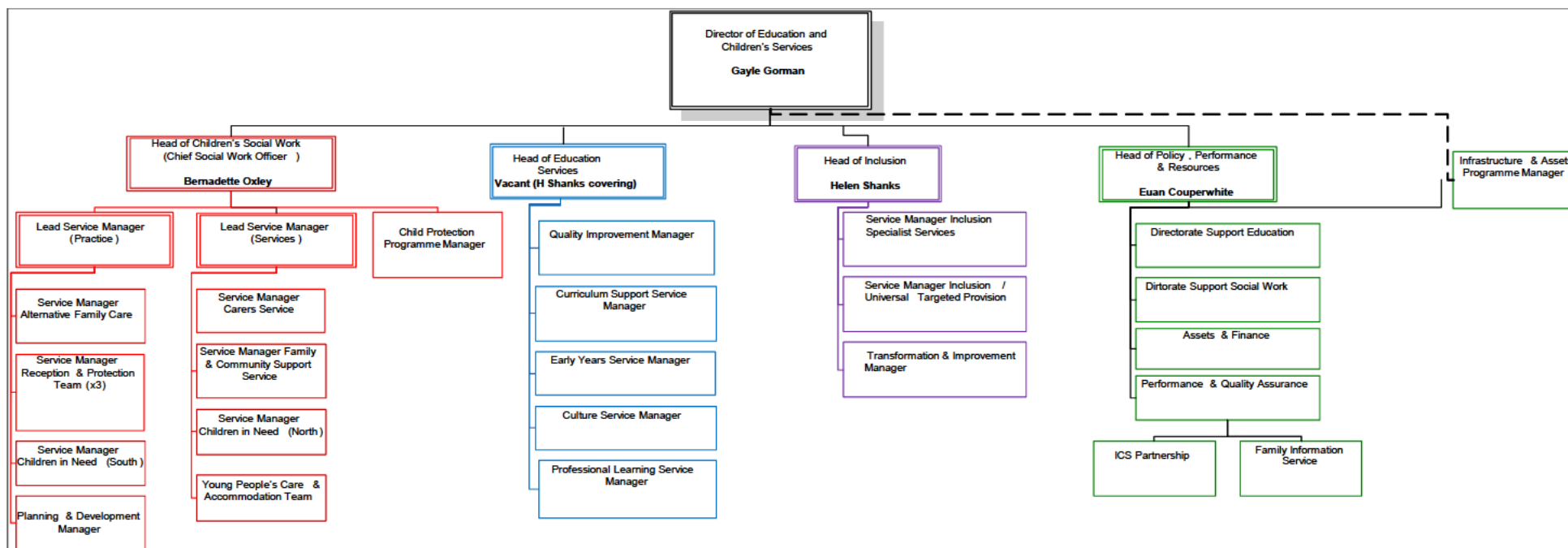


October 2016 IT Technology Services









Contact Details for the named staff are :

Gayle Gorman - Director of Education & Children's Services - Tel No. 01224 523458 - E-mail address ggorman@aberdeencity.gov.uk

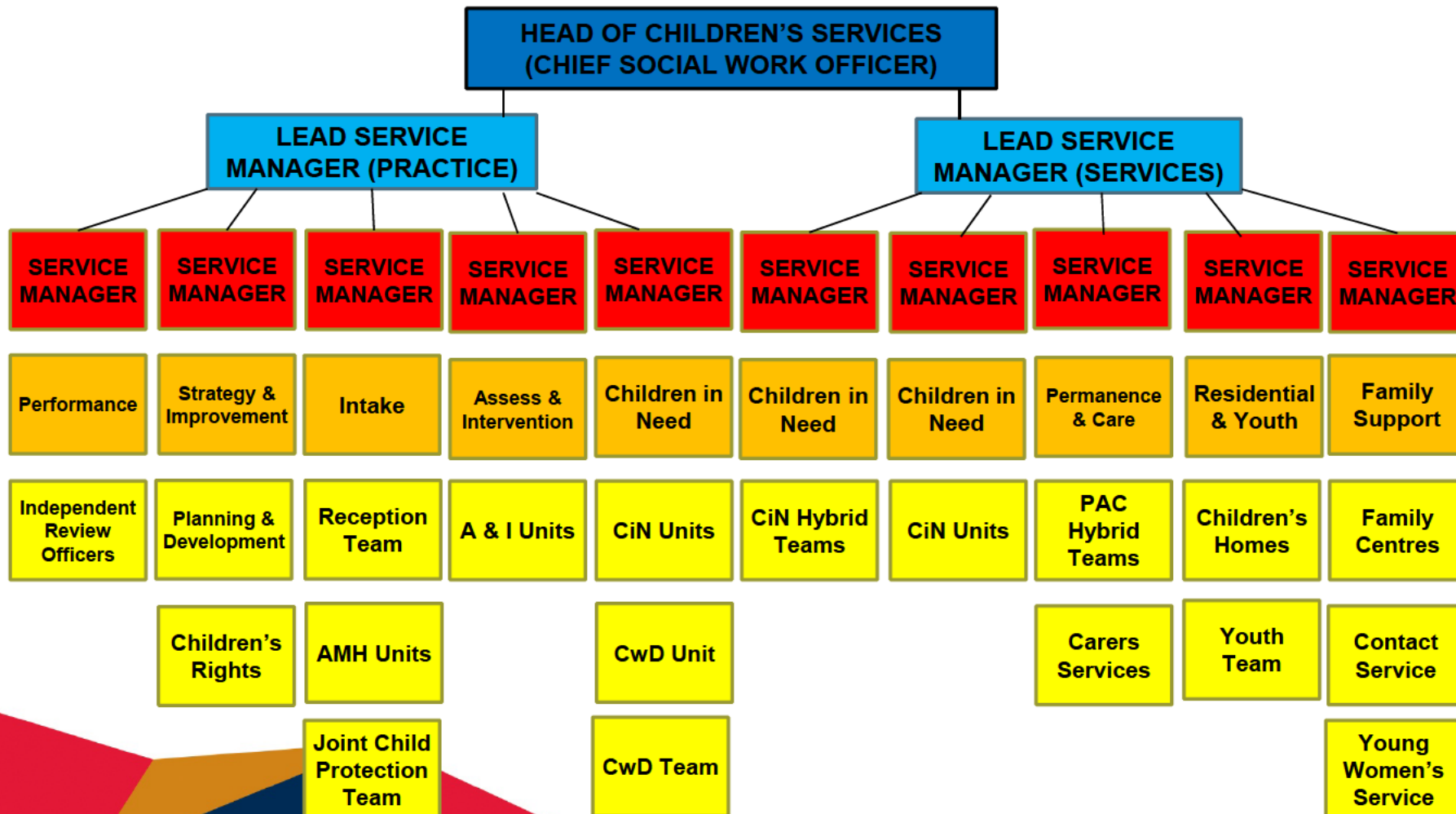
Bernadette Oxley - Head of Children's Social Work (Chief Social Work Officer) - Tel No. 01224 522110 - E-mail address boxley@aberdeencity.gov.uk

Vacant - Head of Education Services - Tel No. 01224 522345 - E-mail address

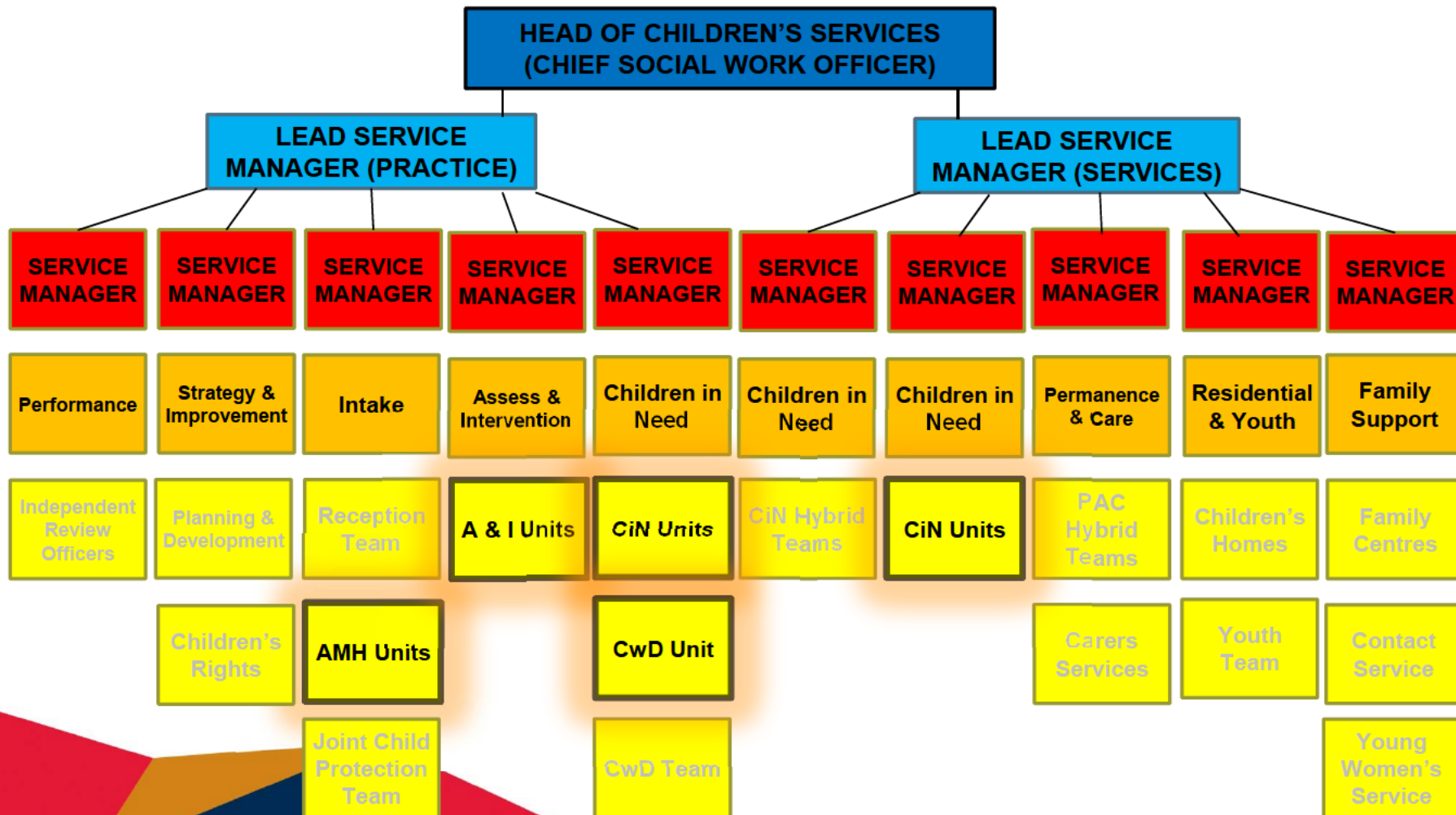
Helen Shanks - Head of Inclusion - Tel No. 01224 522473 - E-mail address hshanks@aberdeencity.gov.uk

Euan Couperwhite - Head of Policy, Performance & Resources - Tel No. 01224 522073 - E-mail Address ecouperwhite@aberdeencity.gov.uk

Children's Services in Aberdeen



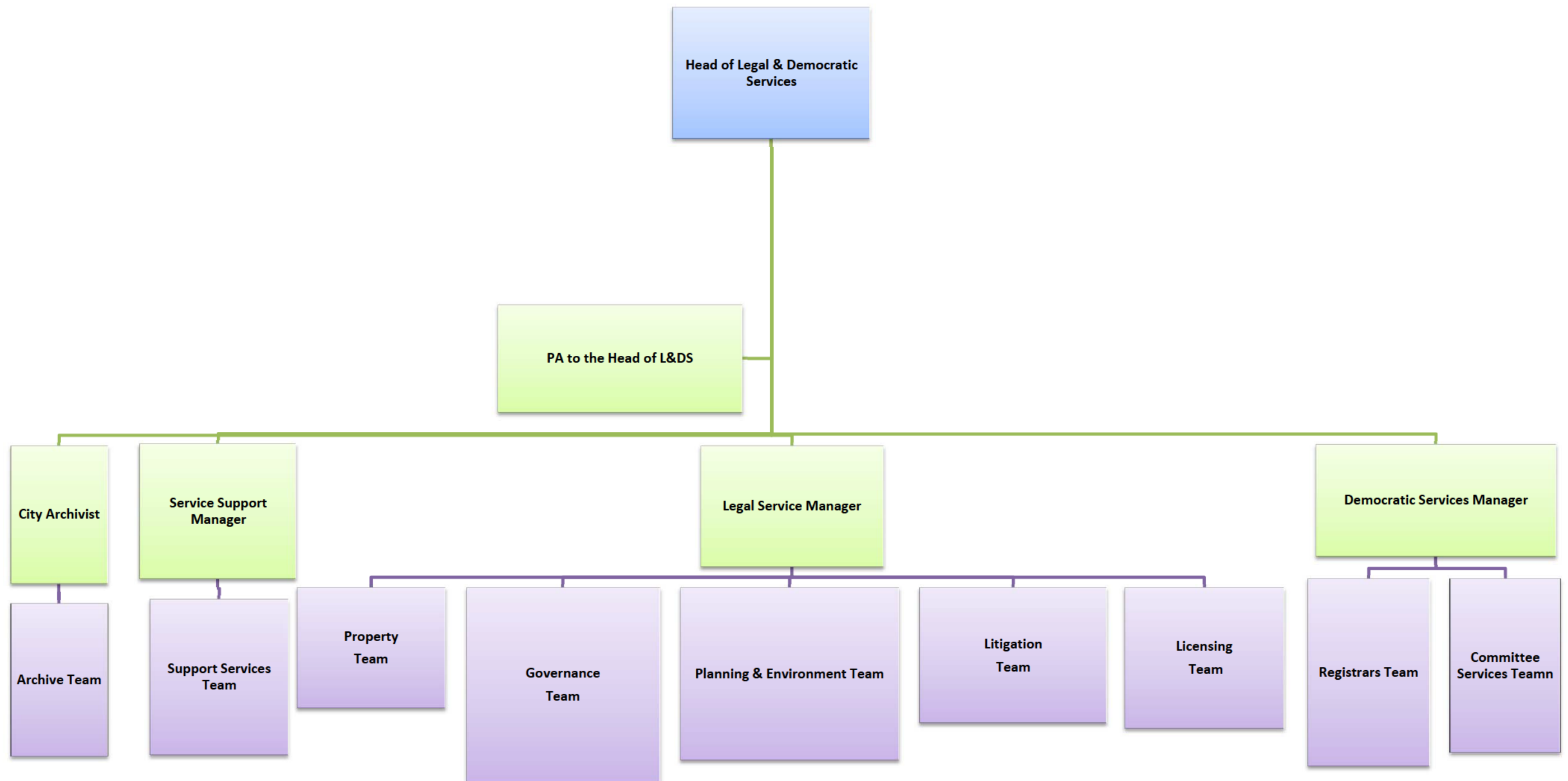
Children's Services in Aberdeen



| | | | | | | | | | | | | | | | | | | | |
|--|-------------------------|----------------------------|----------------------------|--------------------------------|------------------------------|-------------------------------|-----------------------------------|----------------------|------------------------|--------------------------------|-----------------------------|----------------------------|---------------------------------------|---------------------------------------|-------------------------------|--|--|--|--|
| | | | | | | | | | | Revenues and Benefit | | | | | | | | | |
| | | | | | | | | | | 1FTE | | | | | | | | | |
| | | | | | | | | | | Operations Support Manager | | | | | | | | | |
| | | | | | | | | | | 0.98 FTE | | Benefit Processing Manager | | Council Tax and Recovery Manager | | | | | |
| | | | | | | | | | | | | 1FTE | | FTE 1 | | | | | |
| | | Senior Operations Officer | Revenues Support Officer | Team Leader (Payments Control) | Team Leader (Business Rates) | Team Leader (Service Income) | Team Leader (Document Processing) | Appeals & QA Officer | Support Officer | Team Leader (Benefit Support) | Subsidy Officer | Team Leader (SWF) | Team Leader (Council Tax & Recovery) | Quality Assurance and Appeals Officer | Team Leader (Corporate Debt) | | | | |
| | | 1 FTE | 1FTE | 1FTE | 1FTE | 1 FTE | 1 FTE | 3FTE | 1FTE | 2FTE | 0.98FTE | 1FTE | FTE 3 | 1 FTE | FTE 1 | | | | |
| Quality Assurance and Systems Liason Officer | Systems Support Officer | Revenues Support Assistant | Payments Control Assistant | Business Rates Assistant | Service Income Assistant | Document Processing Assistant | | | Team Leader (Benefits) | Benefit Assessor (Support) | Assistant Team Leader (SWF) | | Council Tax/Recovery Assistant | Recovery Assistant | | | | | |
| 1 FTE | 1 FTE | 1FTE | 2FTE | 4.26 FTE | 4FTE | 8 FTE | | | 5FTE | FTE 3.06 | 1 FTE | | FTE 18.65 | FTE 5.85 | | | | | |
| | | Systems Administrator | | | | | | | | Benefit Assessor | | Scottish Welfare Officer | | | | | | | |
| | | 2 FTE | | | | | | | | 35.04FTE | | 6.85 FTE | | | | | | | |

| | | | | |
|------------------------------|--------------------------------|--|----------------------------|--------------------------------------|
| | | Benefit Processing Manager 1FTE | | |
| | Suport Officer 1FTE | | | |
| Appeals & QA Officer 3FTE | Team Leader (Benefits) 5FTE | Team Leader (Benefit Support) 2FTE | Subsidy Officer 0.98FTE | Team Leader (SWF) 1FTE |
| | Benefit Assessor 35.04FTE | Benefit Assessor (Support) FTE 3.06 | | Assistant Team Leader (SWF) 1 FTE |
| | | | | Scottish Welfare Officer 6.85 FTE |

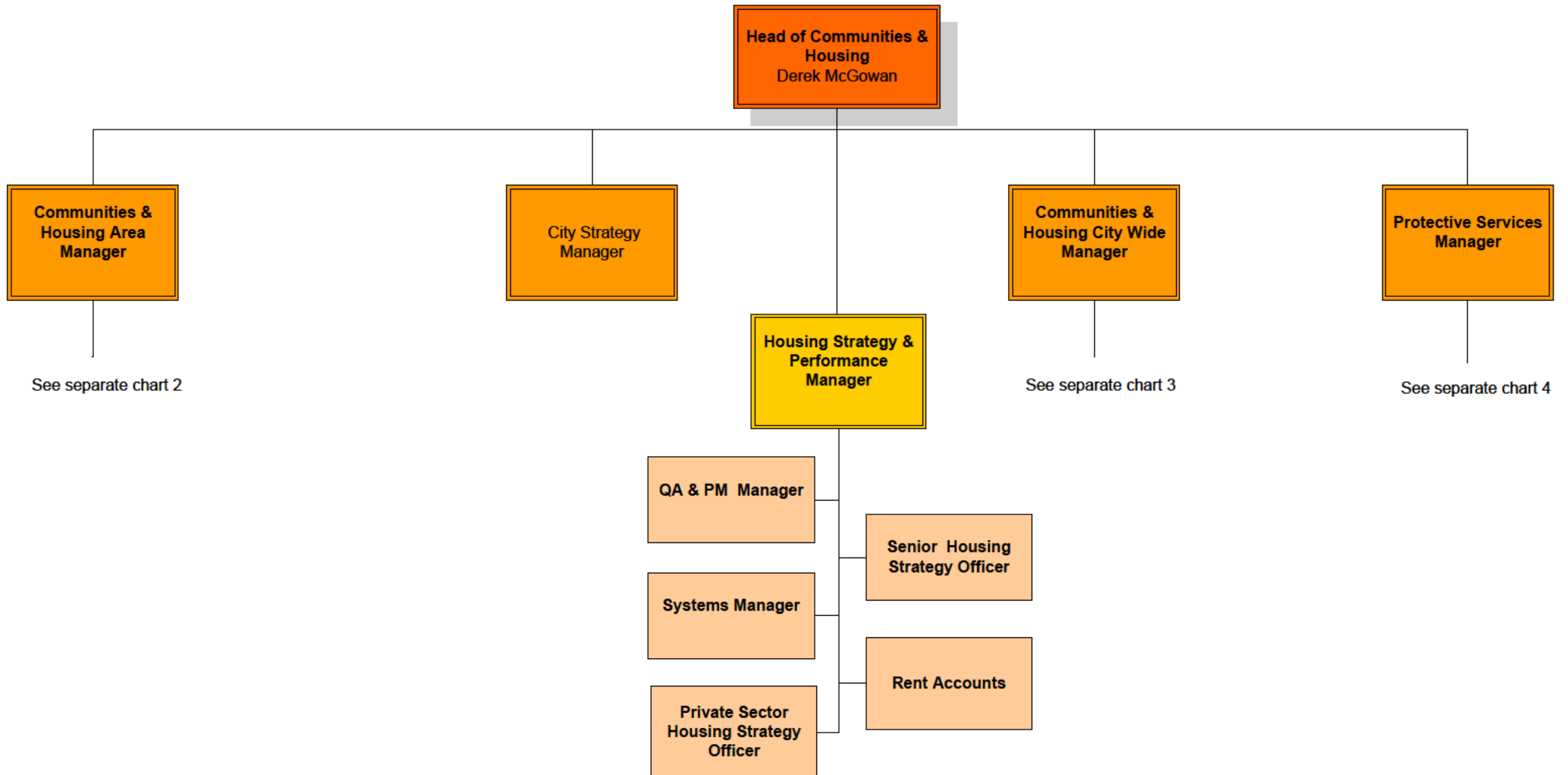
Legal & Democratic Services



| | | | | | |
|---------------------------------------|--------|-------------------------|--------|-------------------------------|---------|
| | | Finance Structure | | | |
| | | Head of Finance | | | |
| Accounting | 83 FTE | Pensions | 31 FTE | Revenues and Benefits | 121 FTE |
| Finance Partners | | Pensions Administration | | Scottish Welfare Fund | |
| Corporate Accounting | | Pensions Investments | | Benefits Team | |
| Financial Planning and Projects | | Pensions Accounting | | Billing and Collections Team | |
| Capital Accounting | | Pensions Technical | | Council Tax and Recovery Team | |
| Accounting Systems Development | | | | | |
| Financial Management Advice | | | | | |
| Corporate Investigation Team | | | | | |
| Process and Controls Team | | | | | |
| - Social Care Finance | | | | | |
| - Bank Reconciliation | | | | | |
| - Finance Assistants | | | | | |
| - Corporate Governance Administration | | | | | |

Chart 1

Communities & Housing



Communities & Housing

Chart 2

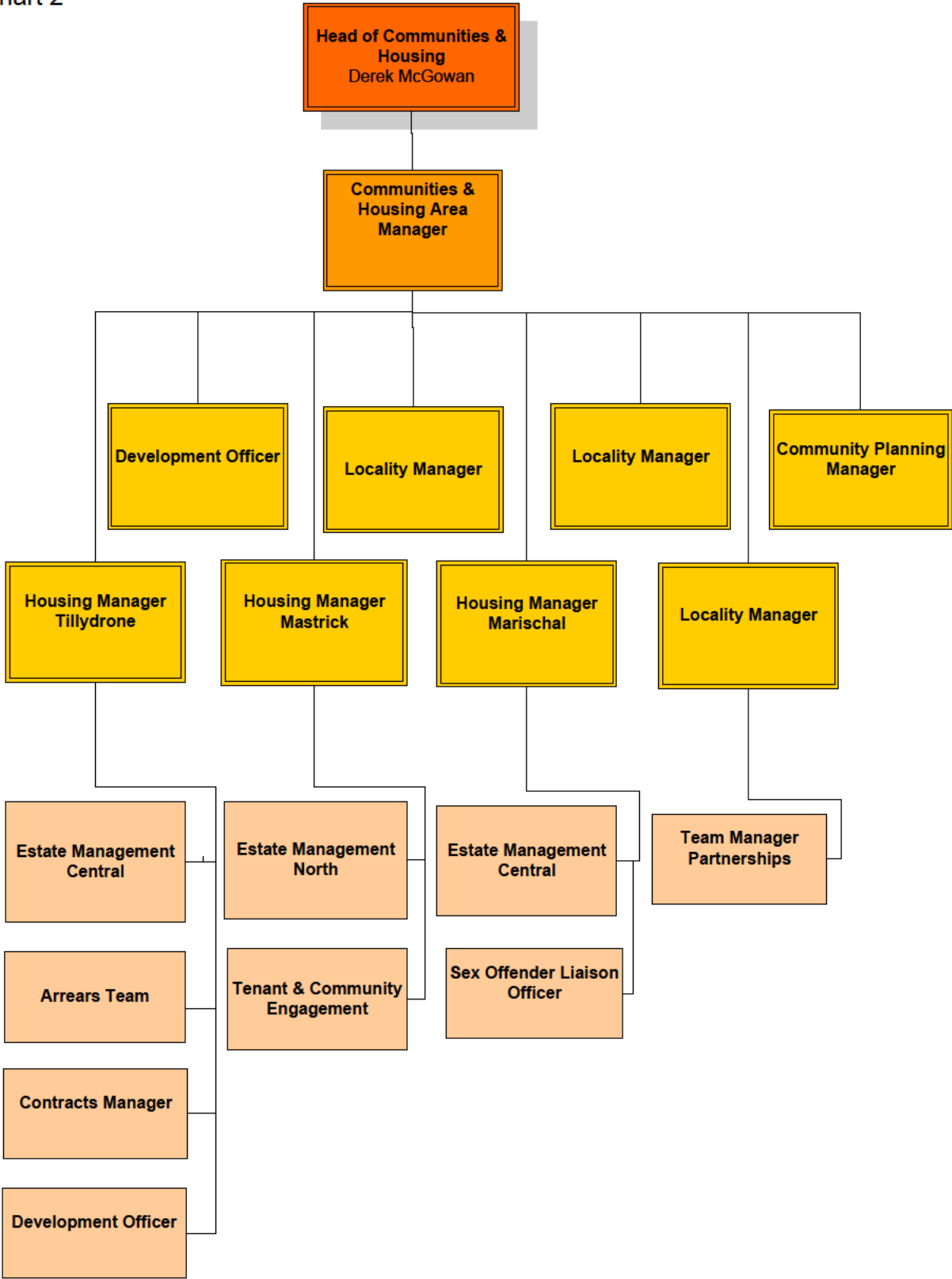


Chart 3

Communities & Housing

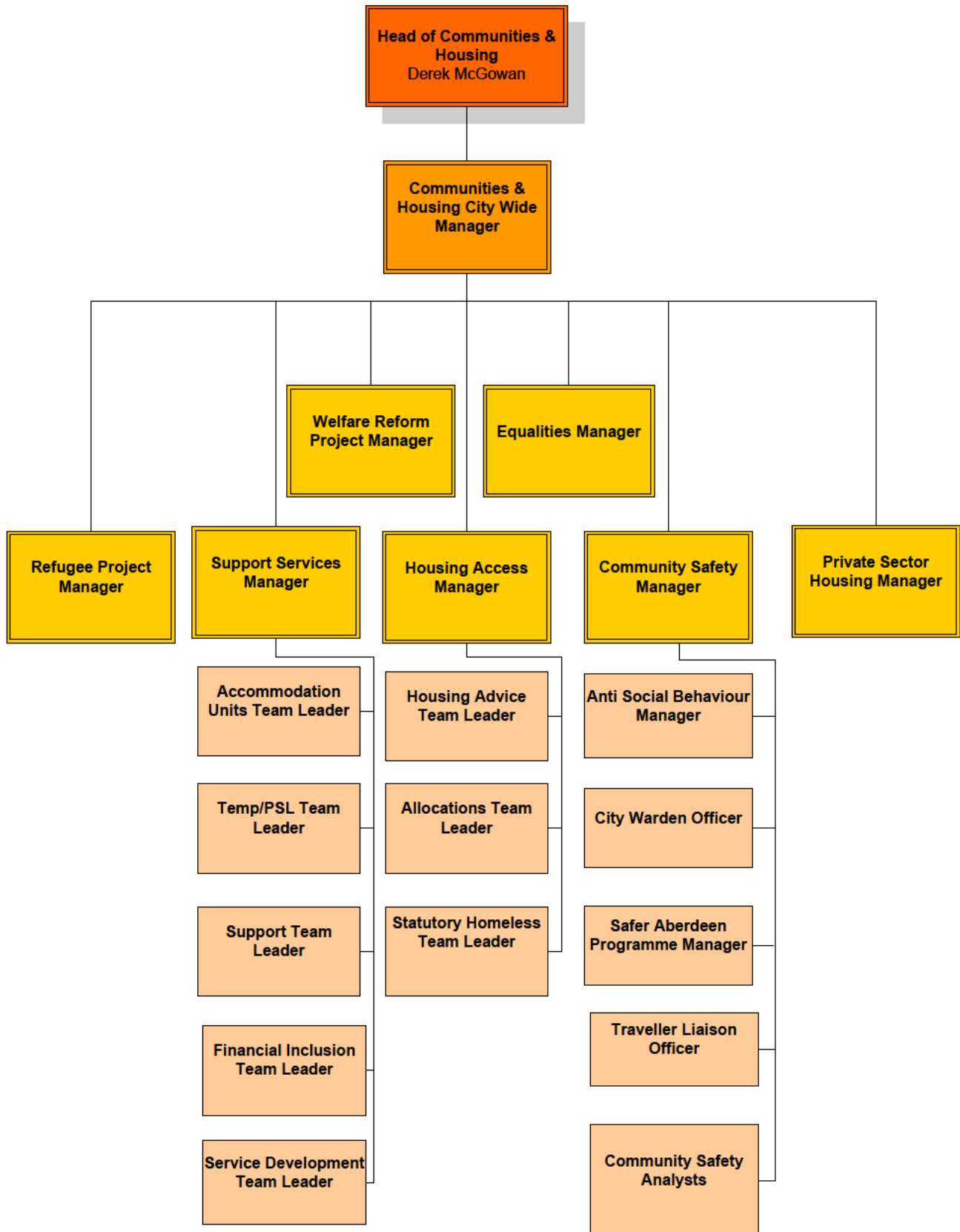
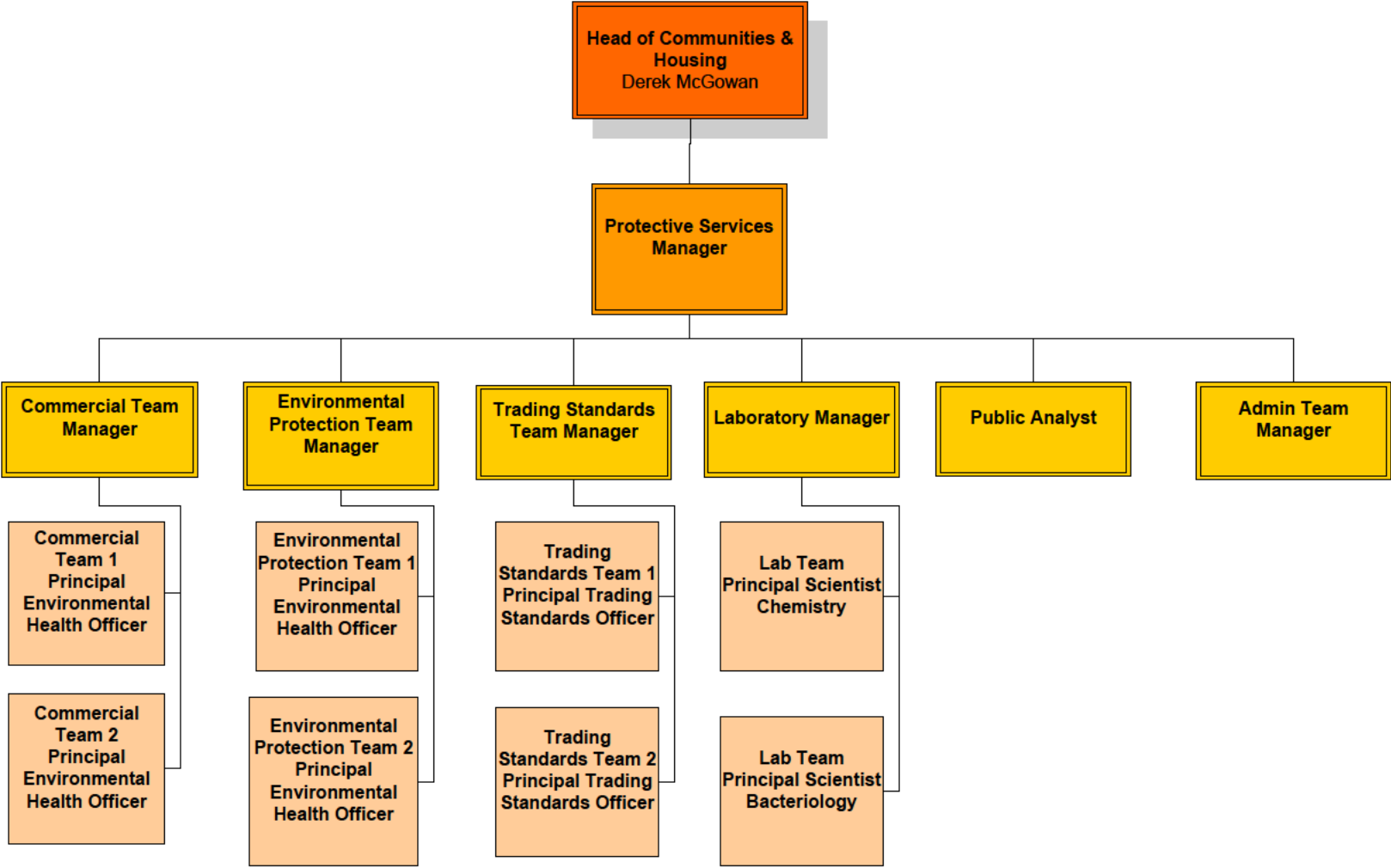
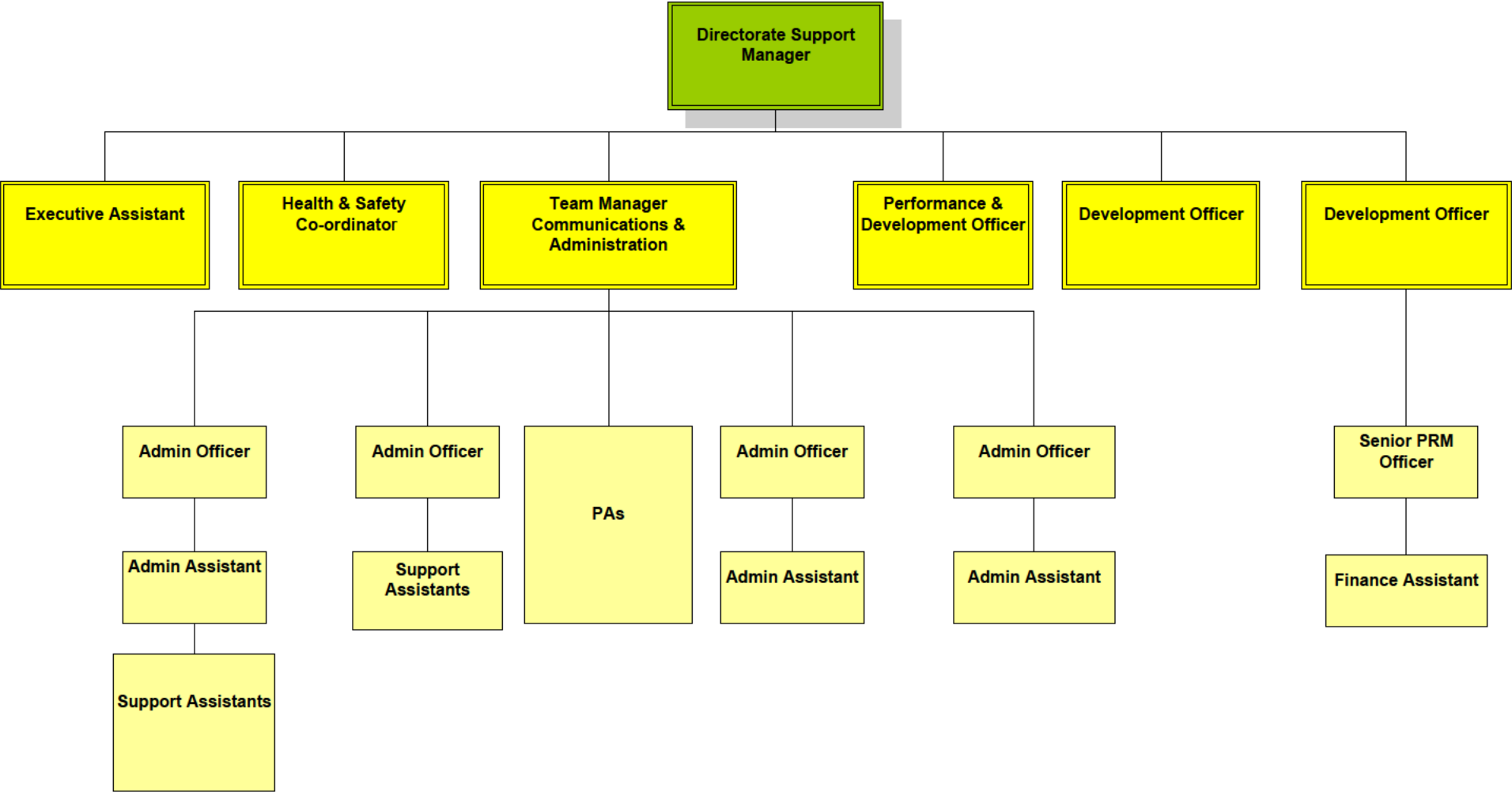


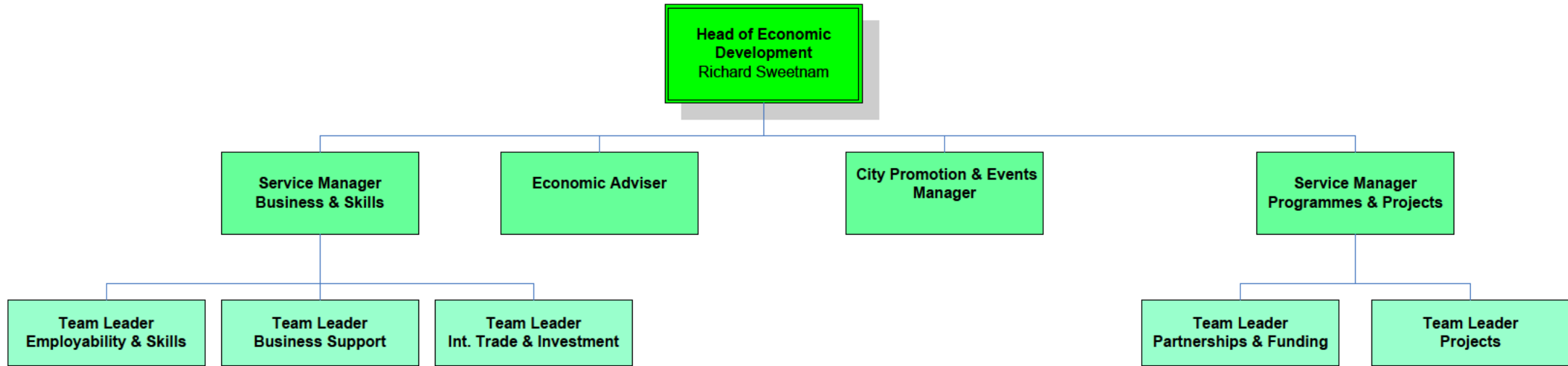
Chart 4



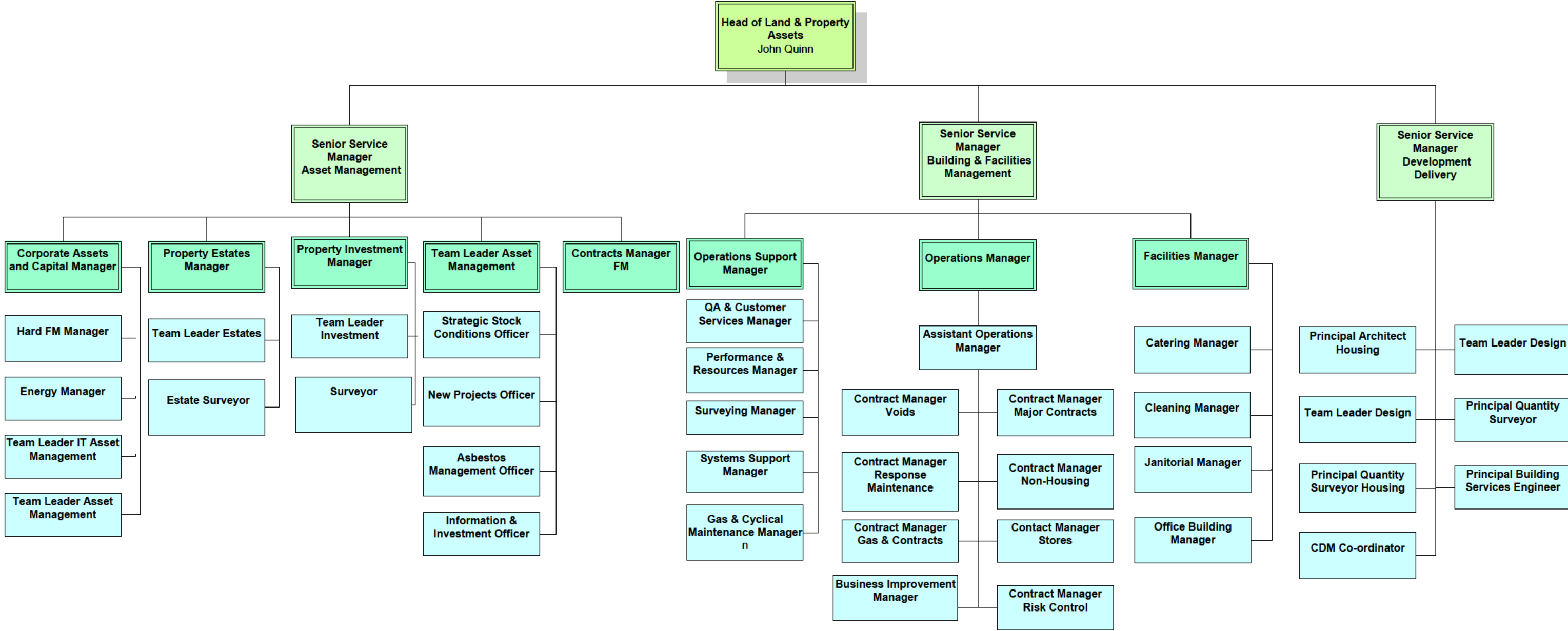
Business Support



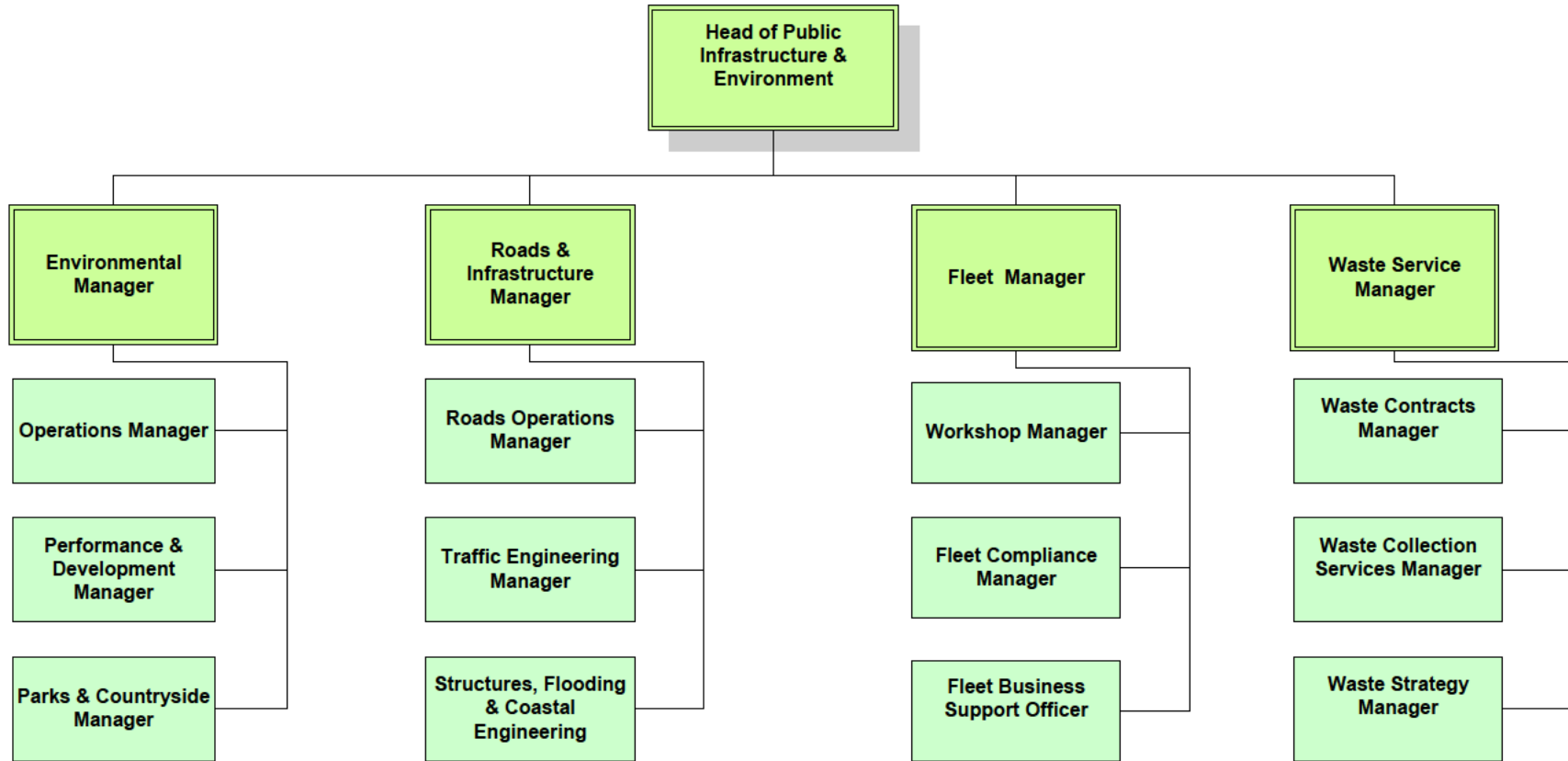
Economic Development



Land & Property Assets



Public Infrastructure & Environment



PROCUREMENT SHARED SERVICES STRUCTURE

Jun-17

Rev 03

