

From: [Foi Enquiries](#)
To: [REDACTED]
Subject: FOI-17-0471 - Efficiencies
Date: 20 April 2017 14:35:30
Attachments: [Further Information - Right to Review & Appeal.pdf](#)

Dear [REDACTED]

Thank you for your information request of 20 March 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

Accounts Payable (AP)

-

For each of the last 5 financial years, please provide:

The total number of invoices that the authority has processed through AP.

- a. **2011/12** - 88025
- b. **2012/13** - 180284
- c. **2013/14** - 163640
- d. **2014/15** - 180433
- e. **2015/16** - 165207

The total expenditure through AP.

- a. **2011/12** -

Unfortunately, ACC is unable to provide information for the 2011/12 period as it is no longer held. Therefore, ACC is unable to provide you with this information as it is not held by ACC. In order to comply with its obligations under the terms of Section 17 of the FOISA, ACC hereby gives notice that this information is not held by it.

- b. **2012/13** - £505,604,541
- c. **2013/14** - £343,088,173
- d. **2014/15** - £423,906,146
- e. **2015/16** - £466,038,891

Do you currently use/has any 3rd parties completed a duplicate payment review/statement review in the last 5 years? If so please specific the name of the company and the contract end date.

Fiscal Technologies software called AP Forensics. Contract end date is April 2017.

What is the total value of duplicated invoices/erroneous payments that have been identified by any 3rd parties in the last 5 years or in any period reviewed (please specify).

Recovered amount - £104,617.45

Prevented amount - £1,351,374.17

How much did the 3rd party invoice the authority for any review work undertaken?

Circa £40k for a three year contract.

What accounting system does the authority use (Oracle, E-Financials, Agresso, Sage etc.)?

e-financials.

Workforce Management

-

Please provide the organisation's total expenditure on temporary agency staff for 2015/16.

£8.8 million

Please state which staffing group has the highest temporary agency spend for 2015/16 (eg. admin & clerical, community services, legal etc.)

Building Services - Tradesmen

Does the organisation use any 3rd party services/software to manage agency workers? If so, please provide the following information: No

- a. Provider Name
- b. Description of Services
- c. Annual Cost to Organisation in 2015/16 (£)
- d. Contract End Date

e. Framework used for procurement

There are no centralised systems for the management of agency workers

10. Please provide the organisation's total expenditure on internal bank staff for 2015/16 (£) (Bank staff are seen as an alternative to agency workers, a temporary/flexible workforce usually managed by the organisation to cover absences.

The Council does not have internal bank staff, however the Council does employ its own teaching supply staff. The cost of this in 15/16 was £2.03 million, excluding NI and Superannuation.

. Does the organisation use any 3rd party services/software to manage bank workers? If so, please provide the following information:

- a. Provider Name**
- b. Description of Services**
- c. Annual Cost to Organisation in 2015/16 (£)**
- d. Contract End Date**

ACC does not use third part services or software packages to manage Bank workers.

. Payroll

a. How does the organisation manage their payroll? (in-house/outsourced)

In-house.

b. How frequently does the organisation run its payroll? (monthly/weekly)

Monthly.

c. Which staff types does the payroll cover? (substantive/temporary)

Substantive staff (those who work on a permanent basis) although we will also this would also cover some temporary staff such as supply teachers or relief workers.

d. How many payslips did the organisation process in 2015/16?

138,301

e. What is the annual cost of the payroll services provision in 2015/16?

£441k, if your question relates to staff costs only or £559 if this question also relates to indirect costs such as ICT, Accommodation etc.

f. If outsourced, which 3rd party do you use?

Not applicable.

g. If outsourced, what is the contract end date?

Not applicable.

We hope this helps with your request.

Yours sincerely,

Information Compliance Team

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

Information Compliance Team
Communications and Promotion
Office of Chief Executive
Aberdeen City Council
3rd Floor North
Business Hub 17
Marischal College
Broad Street
ABERDEEN AB10 1AQ

foienquiries@aberdeencity.gov.uk

01224 523827/523602

Tel 03000 200 292

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