

From: [Grant Webster](#) on behalf of [Foi Enquiries](#)
To: [REDACTED]
Subject: FOI-17-0275 - Travel Expenses
Date: 08 March 2017 15:46:17
Attachments: [Further Information - Right to Review & Appeal.pdf](#)
[FOI-17-0275 - Travel Expenses.xlsx](#)

Dear [REDACTED],

Thank you for your information request of 15 February 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

I am writing to make a request for information under the Freedom of Information (Scotland) Act 2002.

Q) Please could you provide me with the complete details, including the cost to the council, of all foreign trips by council staff in the last three years. Details should include destination, duration, hotel details, and the reasons behind the trip.

Please break this down by year and show the cost claimed back or used on expenses.

Please note: we have changed the way we record this information and cannot provide information prior to September 2015.

142 trips made in the period 1 Sept 2015 to 31 Jan 2016 (17 months)

Without checking each application we are unable to provide information on the duration of the trip, name of hotel and reason for travel, cost claimed back or used on expenses.

ACC is unable to provide you with information on **all foreign trips by council staff prior to September 2015** as it is not held by ACC. In order to comply with its obligations under the terms of Section 17 of the FOISA, ACC hereby gives notice that this information is not held by it.

ACC is unable to provide you with information on **duration, hotel details, and the reasons behind the trip, cost claimed back or used on expenses** as the cost of providing it has been calculated as being in excess of the statutory maximum (£600). To explain this, it would involve an ACC Officer checking each application, statement and subsistence forms and extracting the relevant information. This has been calculated at 1 hour per file which equates to 142 hours, at the cost of £2,130 in total.

In order to comply with its obligations under the terms of Section 16 of the FOISA, ACC hereby give notice that we are refusing your request under the terms of Section 12 - Excessive Cost of Compliance - of the FOISA.

ACC would be happy to discuss ways in which you may refine your request, so we can provide some information of interest to you within the maximum cost limits. Please do contact the Information Compliance team, who will be happy to advise you, if this is something you would like to pursue.

We hope this helps with your request.

Yours sincerely,

Grant Webster
Information Compliance Officer

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

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*03000 numbers are free to call if you have 'free minutes' included in your mobile call plan.
Calls from BT landlines will be charged at the local call rate of 10.24p per minute (the same as 01224s).

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Destination	Date of Travel	Cost	No of staff travelling
Mexico city	26/09/2015	980.85	1
Mexico City	19/09/2015	900.65	1
Amsterdam	16/09/2015	625.76	1
Kampala	30/09/2015	1,822.06	1
Brussels	19/10/2015	348.85	1
Dublin	01/10/2015	187.98	1
Lombardy/Brussels	18/10/2015	1,146.88	1
Lombardy/Brussels	19/10/2015	846.58	1
Brussels	13/10/2015	510.96	1
Brussels	26/10/2015	512.76	1
Houston	24/10/2015	1,093.85	1
Florence	03/11/2015	225.36	1
Florence	03/11/2015	225.36	1
Japan	22/11/2015	877.96	1
Pamplona	22/11/2015	704.00	1
Boston	30/11/2015	2,116.66	1
Brussels	05/11/2015	606.18	1
Dublin	02/11/2015	771.96	1
Pamplona	22/11/2015	204.55	1
Der Es Salaam	01/12/2015	3,991.16	1
Brussels	24/01/2016	512.94	1
Brussels	24/01/2016	512.94	1
Brussels	31/01/2016	764.28	1
Belfast	28/01/2016	272.11	1
Dublin	25/02/2016	150.98	1
Genoa	03/02/2016	467.48	1
Genoa	03/02/2016	467.48	1
The Hauge	11/02/2016	210.16	1
Amsterdam	16/02/2016	663.92	1
Heidelberg	04/02/2016	783.14	1
Heidelberg	04/02/2016	336.00	1
Japan	27/02/2016	3,883.35	1
Brussels	24/02/2016	692.89	1
Nice	14/03/2016	386.33	1
Nice	14/03/2016	417.52	1
Munich	08/03/2016	938.68	4
Berlin	15/03/2016	460.57	1
Brussels	09/03/2016	744.57	1
Clermont Ferand	09/03/2016	2,716.64	4
Dar Es Salaam etc	13/03/2016	3,803.61	1
Dar Es Salaam etc	13/03/2016	3,807.43	1
Rotterdam	21/03/2016	922.44	1
		42,615.83	48



Destination	Date of Travel	Cost	No of staff travelling
Brussels	11/04/2016	329.27	1
Nuremburg	12/04/2016	199.03	1
Nuremburg	12/04/2016	199.03	1
Nuremburg	12/04/2016	199.03	1
Minsk	06/04/2016	282.05	1
Atyra	10/04/2016	3,069.46	1
Brussels	21/04/2016	470.47	1
Brussels	21/04/2016	765.94	1
Paris	28/04/2016	481.43	1
Boston	16/05/2016	2,626.45	1
Brussels	18/05/2016	255.87	1
Brussels	18/05/2016	255.87	1
Brussels	22/05/2016	706.17	1
Bornova	01/06/2016	404.85	1
Bornova	01/06/2016	404.85	1
Zaragoza	13/06/2016	680.27	1
Brussels	13/06/2016	586.60	1
Zaragoza	15/06/2016	797.00	2
Hammerfest	20/06/2016	1,045.00	1
Rotterdam	20/06/2016	442.77	1
Chicago	05/06/2016	1,938.32	1
Brussels	26/06/2016	308.90	1
Brussels	26/06/2016	366.37	1
Beijing	09/07/2016	4,643.65	5
Shangai	24/07/2016	975.83	1
Munich	31/07/2016	2,673.79	7
Munich	03/07/2016	542.97	1
Nuremburg	04/08/2016	768.86	2
Stavanger	28/08/2016	619.63	1
Stavanger	28/08/2016	573.63	1
Stavanger	31/08/2016	476.23	1
Stavanger	27/08/2016	389.83	1
Nantes	01/08/2016	5,586.76	12
Copenhagen	13/09/2016	536.83	1
Amsterdam	14/09/2016	662.62	1
Amsterdam	14/09/2016	619.99	1
Amsterdam	14/09/2016	510.00	1
Antwerp	06/09/2016	858.63	1
Mexico City	24/09/2016	758.03	1
Mexico City	24/09/2016	758.03	1

Bolzano	26/09/2016	1113.86	2
Brussels	11/10/2016	402.76	1
Amsterdam	07/10/2016	487.83	1
Amsterdam	06/10/2016	526.34	1
Madrid	17/10/2016	346.01	1
Brussels	18/10/2016	583.17	1
Atlanta	16/10/2016	3,310.11	3
Brussels	09/10/2016	2,009.04	1
Brussels	09/10/2016	2,009.04	1
Amsterdam	26/10/2016	884.12	1
Azores	02/11/2016	1,166.14	2
Brussels	08/11/2016	1,212.18	2
Brussels	20/11/2016	359.98	2
Singapore	23/11/2016	1,746.50	2
Göteborg	29/11/2016	724.43	1
Göteborg	29/11/2016	724.43	1
Copenhagen	06/12/2016	464.00	1
Brussels	24/01/2017	620.04	2
Paris	16/01/2017	1105.04	2
Köln	24/01/2017	433.93	1
Amsterdam	26/01/2017	749.5	1
Amsterdam	26/01/2017	749.5	1
		60,498.26	94