

From: [Foi Enquiries](#)
To: [REDACTED]
Subject: FOI-17-0068 - School Supplies
Date: 25 January 2017 11:21:42
Attachments: [Further Information - Right to Review & Appeal.pdf](#)

Dear [REDACTED]

Thank you for your information request of 11 January 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

I would like to request invoices for the past 5 years submitted by all schools that sit under the council, as well as the council itself. Specifically, I would like to request invoices of Category B and C items/purchases made by schools for 'Arts and Crafts' materials. Such purchases could have originated from framework contracts (from Scotland Excel), your own procurement contracts/systems, from the schools making purchases directly from suppliers, or elsewhere. I believe such invoices would sit in the Finance/Accounts Payable department.

I would like to request such invoices in Excel format showing:

Ø Date

Ø Supplier

Ø Purchaser/School

Ø Amount

Ø Type/Category

Ø Whether it was paid for directly by the school, or by the council

Unfortunately, ACC is unable to provide an accurate response to your request as it would prove too costly to do within the context of the fee regulations, As you may be aware, the current cost threshold is £600 and it is estimated that it would cost well in excess of this amount to progress your request.

To explain, Schools purchase arts and crafts equipment from a wide range of suppliers who also supply other, unrelated good. Although records are kept of all purchases, we cannot identify which purchase relates specifically to arts and crafts supplies without manually checking every invoice over the time period of your request. The task of locating all invoices or other documentation relating to council property repairs, even for a year, would be a significantly time consuming task, given the various systems and formats used to record information of this nature.

Therefore, in order to comply with its obligations under the terms of Section 16 of the FOISA, ACC hereby give notice that we are refusing your request under the terms of Section 12 of the FOISA - Excessive Cost of Compliance.

Yours sincerely,

Nicky Leiper
Information Compliance Officer

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

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