

From: [Foi Enquiries](#)
To: [REDACTED]
Subject: EIR-17-0755 - Inspection - Kirk Brae
Date: 26 May 2017 10:51:57
Attachments: [Further Information - Right to Review & Appeal.pdf](#)
[EIR-17-0755 - Kirk Brae Reports Redacted.pdf](#)
[EIR-17-0755 - Response Call Out.pdf](#)

Dear [REDACTED],

Thank you for your information request of 25 May 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

In relation to EIR-17-0556, please provide:

a) Inspection reports from 16 January 2017 to date for Kirk Brae.

Please refer to the document attached, [EIR-17-0755 – Kirk Brae Reports](#), under ‘Condition Survey’.

b) Details of how these inspections are carried out.

Please refer to our Road Safety Inspection Manual under page 7. Our Road Safety Inspection Manual can be found here:

http://www.aberdeencity.gov.uk/web/files/Roads/road_safety_inspection_manual.pdf

As **Details of how these inspections are carried out** is otherwise accessible on our website at the link provided above, it is exempt from disclosure. In order to comply with its obligations under the terms of Regulation 13 of the EIRs, ACC hereby gives notice that we are refusing your request under the terms of Regulation 6(1)(b) - Information Already Publicly Available - of the EIRs.

c) Details of the criteria used to determine what is an actionable defect and the rationale for selecting the criteria.

Please refer to our Road Safety Inspection Manual under pages 5 and 6. Our Road Safety Inspection Manual can be found here:

http://www.aberdeencity.gov.uk/web/files/Roads/road_safety_inspection_manual.pdf

As **Details of the criteria used to determine what is an actionable defect and the rationale for selecting the criteria** is otherwise accessible on our website at the link provided above, it is exempt from disclosure. In order to comply with its obligations under the terms of Regulation 13 of the EIRs, ACC hereby gives notice that we are refusing your request under the terms of Regulation 6(1)(b) - Information Already Publicly Available - of the EIRs.

d) The basis for selecting the two monthly inspection period.

Inspection frequencies are determined based on the classification of the road in conjunction with the Code of Practice outlined in ‘Well Maintained Highways 2005’. Please see pages 5 and 6 of our Road Safety Inspection Manual.

e) Evidence of the repair being carried out.

We do not hold photographic evidence, however please see the documents attached, [EIR-17-](#)

0755 – Kirk Brae Reports, under ‘Maintenance Management’ and EIR-17-0755 - Response Call Out.

Please note that third party names and personal details, as well as the names of ACC Officers who are below Head of Service level have been redacted (blacked out) from the attached reports. This is because ACC considers that this information is excepted from disclosure. In order to comply with its obligations under the terms of Regulation 13 of the EIRs, ACC hereby give notice that we are refusing your request under the terms of Regulation 11(2) in conjunction with 11(3)(a)(i) – Personal Information - of the EIRs.

In making this decision ACC considered the following points:

ACC is of the opinion that Regulation 11(2) applies to the information specified above as the information in question is personal information relating to living individuals, and the applicant is not the data subject.

ACC is of the opinion that Regulation 11(3)(a)(i) applies, as ACC considers that disclosure of this information would be a breach of the first Data Protection Principle (that personal information must be processed fairly and lawfully). Third parties and ACC Officers who are below Head of Service level named within the attached documents would not expect ACC to release this information about them into the public domain under the EIRs (or the Freedom of Information (Scotland) Act 2002 (FOISA)).

We hope this helps with your request.

Yours sincerely,

Grant Webster
Information Compliance Officer

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

As the information which you requested is environmental information, as defined under Regulation 2(1) of the Environmental Information (Scotland) Regulations 2004 (the EIRs), ACC considered that it was exempt from release through FOISA, and must therefore give you notice that we are refusing your request under Section 39(2) of FOISA (Freedom of Information (Scotland) Act 2002). However, you have a separate right to access the information which you have requested under Regulation 5 of the EIRs, under which ACC has handled your request. Please refer to the attached PDF for more information about your rights under the EIRs.

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Tel 03000 200 292

*03000 numbers are free to call if you have 'free minutes' included in your mobile call plan.
Calls from BT landlines will be charged at the local call rate of 10.24p per minute (the same as 01224s).

www.aberdeencity.gov.uk

Effective: 16/01/2017 to 25/05/2017
Display Action Officer: No

Contract: Roads Contract (General Maint) (RD01)
Site: KIRK BRAE (7600214)

Site: KIRK BRAE (7600214)

Locality: CULTS, ABERDEEN, ABERDEEN CITY

Area: Aberdeen South

Condition Survey

| Defect No: Description | Log Date | Location | Defect Type | Class. | Organisation | Status | Job No. |
|--|------------|--|--------------------------------|----------|--------------|----------------------|------------------|
| Asset: 1,000.00 Asset - Locn.: S/22/1404 - KIRKBRAE | | | Feature Type: RDS Road Section | | | Area: Aberdeen South | |
| Batch: 532498 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 24/05/2017 |
| 464838 Repair pothole approx' 200 x 200 x 60. | 24/05/2017 | On Northbound carriageway adjacent to lamppost number 26. | Pot Hole | Internal | | Committed | 715582 |
| Batch: 531541 - Inspection Batch | | | Route: Week: 07 - Area: 22 | | | | Date: 08/05/2017 |
| No actionable defects found | | | | | | | |
| Batch: 530990 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 28/04/2017 |
| 464400 Repair section of potholes, approx 3000 x 400 x 55mm. | 28/04/2017 | Opposite/ Outside 97 Kirk Brae, Cults. | Jet Patching Required | Internal | | Committed | 714855 |
| Batch: 529516 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 10/04/2017 |
| 463995 Repair pothole approx' 400 x 100 x 60. | 10/04/2017 | Around Toby lid approx' half way between house called WOODLEY and junction with KIRKBRAE AVENUE. | Pot Hole | Internal | | Committed | 714282 |
| Batch: 528025 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 20/03/2017 |
| 463563 Repair pothole approx' 400 x 400 x 55. | 20/03/2017 | Adjacent to lamppost number 27. | Pot Hole | Internal | | Committed | 713654 |
| Batch: 527445 - Inspection Batch | | | Route: Week: 47 - Area: 22 | | | | Date: 13/03/2017 |
| No actionable defects found | | | | | | | |
| Batch: 525815 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 14/02/2017 |
| 462798 Repair pothole approx' 600 x 200 x 65. | 14/02/2017 | At edge of carriageway outside 91 - 95. | Pot Hole | Internal | | Committed | 712368 |
| Batch: 525814 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 14/02/2017 |
| 462797 Repair pothole approx' 300 x 300 x 60. | 14/02/2017 | At junction with KIRKBRAE AVENUE. | Pot Hole | Internal | | Committed | 712367 |
| Batch: 525809 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 14/02/2017 |
| 462792 Repair pothole approx' 300 x 300 x 60. | 14/02/2017 | On Southbound carriageway approx' 40 metres South of junction with LADYHILL ROAD. | Pot Hole | Internal | | Committed | 712362 |
| Batch: 525808 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 14/02/2017 |
| 462791 Repair pothole approx' 600 x 200 x 50. | 14/02/2017 | At edge of Northbound carriageway approx' 50 metres North of junction with LADYHILL ROAD. | Pot Hole | Internal | | Committed | 712361 |
| Batch: 525803 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 14/02/2017 |
| 462790 Repair pothole approx' 300 x 200 x 60. | 14/02/2017 | On Northbound carriageway approx' 40 metres South of entrance to COUNTESSWELLS HOUSE. | Pot Hole | Internal | | Committed | 712360 |
| Batch: 525600 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 13/02/2017 |
| 462717 Repair 2 potholes, both approx' 450 x 300 x 55. | 13/02/2017 | Outside number 83 | Pot Hole | Internal | | Committed | 712276 |

Effective: 16/01/2017 to 25/05/2017

Contract: Roads Contract (General Maint) (RD01)

Display Action Officer: No

Site: KIRK BRAE (7600214)

Condition Survey

| Defect No: Description | Log Date | Location | Defect Type | Class. | Organisation | Status | Job No. |
|---------------------------------------|-------------------------------------|---|--------------------------------|----------|--------------|----------------------|------------------|
| Asset: 1,000.00 | Asset - Locn.: S/22/1404 - KIRKBRAE | | Feature Type: RDS Road Section | | | Area: Aberdeen South | |
| Batch: 524822 - Inspection Batch | | | Route: Adhoc Inspection | | | | Date: 01/02/2017 |
| 462418 Repair pothole 700'x 600 x 60. | 01/02/2017 | Adjacent to gully on Southbound carriageway outside house called WOODLEY. | Pot Hole | Internal | | Committed | 711879 |
| Batch: 523788 - Inspection Batch | | | Route: Week: 39 - Area: 22 | | | | Date: 16/01/2017 |
| No actionable defects found | | | | | | | |
| Asset: 1,002.00 | Asset - Locn.: 1 - Grass verge | | Feature Type: RDS Verge | | | Area: Aberdeen South | |
| Batch: 531542 - Inspection Batch | | | Route: Week: 07 - Area: 22 | | | | Date: 08/05/2017 |
| No actionable defects found | | | | | | | |
| Batch: 527452 - Inspection Batch | | | Route: Week: 47 - Area: 22 | | | | Date: 13/03/2017 |
| No actionable defects found | | | | | | | |
| Batch: 523789 - Inspection Batch | | | Route: Week: 39 - Area: 22 | | | | Date: 16/01/2017 |
| No actionable defects found | | | | | | | |
| Asset: 1,009.00 | Asset - Locn.: 1 - Footway | | Feature Type: RDS Footway | | | Area: Aberdeen South | |
| Batch: 531543 - Inspection Batch | | | Route: Week: 07 - Area: 22 | | | | Date: 08/05/2017 |
| No actionable defects found | | | | | | | |
| Batch: 527453 - Inspection Batch | | | Route: Week: 47 - Area: 22 | | | | Date: 13/03/2017 |
| No actionable defects found | | | | | | | |
| Batch: 523790 - Inspection Batch | | | Route: Week: 39 - Area: 22 | | | | Date: 16/01/2017 |
| No actionable defects found | | | | | | | |

Maintenance Management

| Job No. | Description | Location | Priority | Job Status | Entered | Completion | Works Order |
|-----------------|---|---|----------------------|--------------------------------|------------|------------|----------------------|
| Asset: 1,000.00 | Asset - Locn.: S/22/1404 - KIRKBRAE | | | Feature Type: RDS Road Section | | | Area: Aberdeen South |
| 64488 | loose gully frame (Iron Works) | opposite junction with friarsfield road | .RD 28 Day | Job Cancelled | 26/10/2009 | | |
| 710962 | Repair approx' 10 square metres of damaged carriageway surface. | Between junctions with Countesswells Road and Friarsfield Road. | .RD 14 Day | Order Printed | 09/01/2017 | 23/01/2017 | Est. RD01/25651 |
| 711879 | Repair pothole 700'x 600 x 60. (Pot Hole) | Adjacent to gully on Southbound carriageway outside house called WOODLEY. | .RD 2 Day | Contractor Completed | 01/02/2017 | 01/02/2017 | Act. RD01/25947 |
| 712125 | Call-Out 7/2/17 - 18.45 - repaired pothole done by [REDACTED] | 100m north of ladyhill | .RD Emergency | Contractor Completed | 08/02/2017 | 07/02/2017 | Act. |
| 712256 | Find andn Fix 4 potholes repaired by [REDACTED] | o/s 74 , opp ladyhill road jctn, north of 30/40 speed limit signs | .Routine Maintenance | Contractor Completed | 10/02/2017 | 10/02/2017 | Act. |
| 712276 | Repair 2 potholes, both approx' 450 x 300 x 55. (Pot Hole) | Outside number 83 | .RD 2 Day | Contractor Completed | 13/02/2017 | 13/02/2017 | Act. RD01/26122 |

Effective: 16/01/2017 to 25/05/2017

Contract: Roads Contract (General Maint) (RD01)

Display Action Officer: No

Site: KIRK BRAE (7600214)

Maintenance Management

| Job No. | Description | Location | Priority | Job Status | Entered | Completion | Works Order |
|---------|---|--|----------------------|--------------------------------|------------|----------------------|-----------------|
| Asset: | 1,000.00 | Asset - Locn.: S/22/1404 - KIRKBRAE | | Feature Type: RDS Road Section | | Area: Aberdeen South | |
| 712360 | Repair pothole approx' 300 x 200 x 60. (Pot Hole) | On Northbound carriageway approx' 40 metres South of entrance to COUNTESWELLS HOUSE. | .RD 2 Day | Contractor Completed | 14/02/2017 | 14/02/2017 | Act. RD01/26126 |
| 712361 | Repair pothole approx' 600 x 200 x 50. (Pot Hole) | At edge of Northbound carriageway approx' 50 metres North of junction with LADYHILL ROAD. | .RD 2 Day | Contractor Completed | 14/02/2017 | 14/02/2017 | Act. RD01/26126 |
| 712362 | Repair pothole approx' 300 x 300 x 60. (Pot Hole) | On Southbound carriageway approx' 40 metres South of junction with LADYHILL ROAD. | .RD 2 Day | Contractor Completed | 14/02/2017 | 14/02/2017 | Act. RD01/26126 |
| 712367 | Repair pothole approx' 300 x 300 x 60. (Pot Hole) | At junction with KIRKBRAE AVENUE. | .RD 2 Day | Contractor Completed | 14/02/2017 | 14/02/2017 | Act. RD01/26126 |
| 712368 | Repair pothole approx' 600 x 200 x 65. (Pot Hole) | At edge of carriageway outside 91 - 95. | .RD 2 Day | Contractor Completed | 14/02/2017 | 14/02/2017 | Act. RD01/26126 |
| 712774 | refresh double yellow lines as per [REDACTED] | between 44 and 46 as attached plan | .RD 28 Day | Contractor Completed | 23/02/2017 | 28/02/2017 | Act. RD01/26250 |
| 713103 | Find and Fix 1 pothole filled by [REDACTED] | near jctn with Kirk Place | .Routine Maintenance | Contractor Completed | 07/03/2017 | 06/03/2017 | Act. |
| 713270 | Repair pothole 1500 x 500 x 60 | l/p 26 | .RD 2 Day | Contractor Completed | 13/03/2017 | 13/03/2017 | Act. RD01/26441 |
| 713271 | Repair 4 potholes | between Kirk Brae Avenue and Countesswells Road | .RD 2 Day | Contractor Completed | 13/03/2017 | 13/03/2017 | Act. RD01/26440 |
| 713298 | Clean and jet 4 gullies. | Between junction with KIRK PLACE and LADYHILL ROAD. | .RD 28 Day | Contractor Completed | 13/03/2017 | 16/03/2017 | Act. RD01/26470 |
| 713654 | Repair pothole approx' 400 x 400 x 55. (Pot Hole) | Adjacent to lamppost number 27. | .RD 2 Day | Contractor Completed | 20/03/2017 | 20/03/2017 | Act. RD01/26622 |
| 713855 | Find and Fix 1 pothole 1m x 300 x 50 repaired by [REDACTED] | around gully at jctn Friarsfield Road | .Routine Maintenance | Contractor Completed | 24/03/2017 | 23/03/2017 | Act. |
| 713972 | Find and Fix 8 potholes filled by [REDACTED] | beside ladyhill road | .Routine Maintenance | Contractor Completed | 28/03/2017 | 26/03/2017 | Act. |
| 714282 | Repair pothole approx' 400 x 100 x 60. (Pot Hole) | Around Toby lid approx' half way between house called WOODLEY and junction with KIRKBRAE AVENUE. | .RD 2 Day | Contractor Completed | 10/04/2017 | 10/04/2017 | Act. RD01/26881 |
| 714594 | reline pedestrian crossing | fruarsfield road | .RD 28 Day | Contractor Completed | 21/04/2017 | 20/04/2017 | Act. RD01/26998 |
| 714855 | Repair section of potholes, approx 3000 x 400 x 55mm. (Jet Patching Required) | Opposite/ Outside 97 Kirk Brae, Culls. | .RD 7 Day | Contractor Completed | 28/04/2017 | 30/04/2017 | Act. RD01/27098 |
| 715337 | Find and Fix 25 potholes repaired by [REDACTED] | o/s woodley, jctn kirk terrace, 76-80 | .Routine Maintenance | Contractor Completed | 15/05/2017 | 13/05/2017 | Act. |
| 715582 | Repair pothole approx' 200 x 200 x 60. (Pot Hole) | On Northbound carriageway adjacent to lamppost number 26. | .RD 2 Day | Contractor Completed | 24/05/2017 | 24/05/2017 | Act. RD01/27426 |
| Asset: | 1,009.00 | Asset - Locn.: 1 - Footway | | Feature Type: RDS Footway | | Area: Aberdeen South | |
| 64791 | area of subsidence approx' 0.25 cubic metres (Pot Hole) | outside number 48 on footway | .RD 7 Day | Job Closed | 04/11/2009 | | |

Effective: 16/01/2017 to 25/05/2017
Display Action Officer: No

Contract: Roads Contract (General Maint) (RD01)
Site: KIRK BRAE (7600214)

(712125)



ABERDEEN
CITY COUNCIL

Roads Operations
Enterprise, Planning and Infrastructure
Aberdeen City Council
Tulloch Roads Depot
Craigshaw Drive
Aberdeen
AB12 3AL

Incident Report

| | | | |
|---|----------------------------|---|--|
| Date.....7-2-17..... | | Location of Incident | |
| Arrived on site.....1845..... | | KIRKBRACE @ 100M NORTH OF LADY MILL | |
| Left site.....1900..... | | | |
| Incident type | | Originator of Callout Message & time received | |
| POTHOLE | | RCC 1815 | |
| Vehicles / Plant used | Plant Type.....LOEKY..... | | |
| | Plant Number.....4702..... | | |
| Material used & quantity (eg sand, Viasix, absorbent granules) | VIAFIX X 7 BAGS | | |
| Cones / Signs / Barriers used & quantity | N/A | | |
| Action Taken & any further action required | FILLED HOLE! | | |
| Any other information (eg Vehicle registration number or Police Office number) | N/A | | |

NAME..... SIGNATURE.....