

Collections Access Statement

1. Statement

AAGM is committed to maximising public access to collection and information associated with those collections, to increase knowledge and understanding of the items the Service holds and Aberdeen's cultural heritage.

We will ensure sustainable access to collections and that any competing demands of access and long-term care of collection items will be managed in accordance with the outcomes of a collection care risk assessment.

This plan should be read alongside the AAGM Access Policy – add link

2. Service Plan Commitments

The Local Outcome Improvement Plan (LOIP – Council Service Plan) sets out a series of commitments relevant to providing access to the collections:

- **Open access to our resources for others to use, reuse and contribute to (1.3)**
- **Provide excellent opportunities to access and engage with culture, art, history and heritage in meaningful ways (2.4)**
- **Maintain excellence in museum and archive practice (3.4)**
- **Be open in our practices, where we are legally able to be, and protective of the vital records we hold on behalf of current and future agencies and customers (4.2)**
- **Maintain and develop documentary archives, acting as a repository of trusted information to support democratic process in the City (4.4)**

3. Accessing the collections and associated information

3.1 Physical access

The public can access the collections by visiting the following sites free of charge at opening times advertised on our website: [Aberdeen Archives, Gallery and Museums | Aberdeen City Council](#)

- Aberdeen Art Gallery
- Aberdeen Maritime Museum
- Provost Skene's House
- The Tolbooth Museum - temporarily closed

Staff are available to support the public with any enquiries they have during their visit. Detailed enquiries will be forwarded to relevant members of the Collections Team

The public can access the collections at the following sites by appointment:

- Aberdeen Treasure Hub
- Torry collections store

To arrange a visit [Contact us | Aberdeen City Council](#)

3.2 Remote access

The public can remotely browse and search a significant portion of the collections via the e-museum function on our website: [Collections – eMuseum \(aberdeencity.gov.uk\)](https://collections.aberdeencity.gov.uk)

We are working towards publishing all collection records.

3.3 Restrictions

Most of our collections are available to access without restrictions. However, some restrictions are in place, either to comply with data protection or health and safety guidelines, or the fragile or sensitive nature of the object.

4. Services

4.1 Research services

We will assist with enquiries from the public and researchers. We aim to make a first response to all enquiries within 5 working day. To submit an enquiry go to: [Contact us | Aberdeen City Council](#)

4.2 Image request service

We can provide high resolution images of collection objects. To request an image go to: [Contact us | Aberdeen City Council](#)