



Notice of Finalisation of Design Details

Building (Procedure)(Scotland) Regulations 2004

Form Q

Notice of finalisation of design of elements specified in schedules to certificates issued in accordance with Regulations 32 and 34

Part A to be completed by approved certifier

I hereby give notice that the detailed design of the elements specified in the schedule to the certificate of design number:

relating to building warrant reference number:

has been finalised and is in accordance with the relevant performance specification.

Name of certifier:

Registration number of certifier:

Signed

(Certifier)

Dated

Part B to be completed by approved body

I can confirm that the person signing Part A is an approved certifier of design and is a principal in or is employed by this body.

Name of approved body:

Registration number of approved body:

Signed

(Certification co-ordinator of Approved body)

Dated

Address to which you should send this form:

Technical Team (Applications)

Strategic Place Planning

Aberdeen City Council

Business Hub 4

Marischal College

Broad Street

Aberdeen

AB10 1AB

Telephone: 01224 053746

E-Mail: pi@aberdeencity.gov.uk

Please refer to notes on reverse side.

Note

This form to be signed and returned to Technical Team (Applications) where a Certificate of Design (Building Structures) was issued by the project engineer as part of a building warrant application and which included a schedule of items identifying elements of structure which were subject to detailed design by a specialist contractor and which had not been completed at the time of warrant application.

General Data Protection Regulations

How we use your data

Aberdeen City Council collects, maintains and processes automatically information about you for the purposes of processing and determination of this Building Warrant application and this may be used for consultation purposes where applicable under legislation. Information will be disclosed only in accordance with the requirements of the Building Scotland Act 2003 or otherwise as required by law, including disclosure to other agencies for example Fire, Police, Scottish Natural Heritage, Historic Environment Scotland, as required for the purposes of determining this application.

For the purposes of processing this information Aberdeen City Council is the Data Controller. The Information Commissioner Office is the UK's regulator of data protection law:

www.ico.org.uk

For further information on how we use, store and protect your data please:

<https://www.aberdeencity.gov.uk/your-data/privacy-notice/your-data-building-warrant-application>