

From: Foi Enquiries
Sent: 10 May 2019 15:58
To: [REDACTED]
Subject: FOI-19-0462 - Information Requests
Attachments: V3 - Further Information - Right to Review & Appeal.pdf

Dear [REDACTED]

Thank you for your clarified information request of 03 April 2019 and please accept our apologies for delay in providing you the response. Aberdeen City Council (ACC) has completed the necessary search for the information requested. Our response is now detailed below.

1. Does your local authority have a central team that handle all Freedom of Information requests, Subject Access Requests, and DPA Law Enforcement requests? DPA Law Enforcement requests refer to DPA requests received from Police Officers and prosecutors and others (competent authorities) for law enforcement purposes (prevention and detection of crime and/or the prosecution of offenders). That is requests received under schedule 2, part 1 (2) of the act. These were previously sent under section 29 of the old DPA and might have been known as section 29 requests.

Yes, ACC's Access to Information Team is a central team which deals with these requests, including sending out acknowledgements and responses and providing advice and assistance to applicants and members of staff.

2. If no, please state how requests are handled (eg does each division log and respond to their own requests or do you have separate teams for type of requests?)

This question is not applicable; please refer to the response to Question 1 above.

3. How many requests did your local authority receive in 2018? Please break this down into:

Please see below:

a) Freedom of Information requests. I wish to extend this to include EIR requests.

Number of Freedom of Information requests received January – December 2018: 1,265

Number of Environmental Information (Scotland) requests received January – December 2018: 612

b) Subject Access Requests

Number of Subject Access Requests received January to December 2018: 224

c) DPA Law Enforcement requests

ACC reports on Third Party Requests, which include Law Enforcement Requests. The number of Third Party Requests received for January to December 2018: 494.

ACC is unable to provide you with a specific breakdown of the number of DPA Law Enforcement requests, as ACC does not hold the information in a way that would enable us to report on this figure. To explain this, requests in this time period were undertaken by different services and we do not have one collated list for the whole period from which to extract solely the Law Enforcement Requests (section 29 requests). Each Third Party Request would have to be checked to determine whether it falls within the scope of your request. It is difficult to estimate how long this would take for each request because the requests are held across several services in different ways, for example in paper files, emails and electronic systems. On this basis, the specific number of DPA Law Enforcement requests is not held by ACC.

ACC is unable to provide you with information on **the number of DPA Law Enforcement requests received in 2018** as it is not

held by ACC. In order to comply with its obligations under the terms of Section 17 of the FOISA, ACC hereby gives notice that this information is not held by it.

4. How many FTE does your local authority employ to handle the above requests If applicable please break this down into division and type of request.

We employ 5 FTE staff as part of the Access to Information Team.

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

We hope this helps with your request.

Yours sincerely,

Anna Buchan
Access to Information Officer



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