



ASSET TRANSFER UNDER THE COMMUNITY EMPOWERMENT ACT

ABERDEEN CITY COUNCIL

The Lighthouse Support Centre
25 Binghill Drive,
Miltimber,
Aberdeen,
AB13 OJE

Our Ref: CA/109/2001

Date: 14 October 2019

Dear Mr Laurenson

This letter is to acknowledge receipt of your asset transfer request in relation to the Tillydrone Library & the Tillydrone Family Centre.

I confirm that the request is made in accordance with the legislation and all required information has been provided. The validation date for this asset transfer request is **31 August 2019**.

A: I confirm that no other asset transfer request has been received in relation to the land to which your request relates and the land has not been advertised for sale, nor has the Council entered negotiations or initiated proceedings with a view to transferring or leasing that land. We therefore consider that the Council is prohibited by section 84(2) of the Act from selling, leasing or otherwise disposing of the land described above other than to Lighthouse Support Centre until your request is concluded.

Notice of this asset transfer request will be published online at **www.aberdeencity.gov.uk/communityassettransfer** and sent to any tenants or occupiers of the land or building. Any representations made to the Council about this request will be copied to you at the contact address provided in your request, and you will have at least 20 working days to comment on them.

The request will be considered by a panel of Officers from within the Council and its Service Partners. A report with their recommendation will put before the City Growth

and Resources Committee for approval. We will give you notice of our decision whether to agree to or refuse your request, and our reasons for that decision, by **28 February 2020**.

If you do not receive a decision by that date, you may apply for a review of the case. You may also apply for a review if your request is refused, or if the request is agreed but the decision notice specifies material terms or conditions which differ to a significant extent from those specified in the request. Guidance on applying for a review is available at www.aberdeencity.gov.uk/communityassettransfer. An application for review should be sent to the **Chief Officer Corporate Landlord, Aberdeen City Council, Marischal College, Business Hub 10, 2nd Floor South, Broad Street, Aberdeen, AB10 1AB**. If you have any questions about the asset transfer process please contact **Cate Armstrong Tel. No 01224 523332**.

Yours sincerely

Cate Armstrong

Estates Surveyor

Aberdeen City Council