

UNION STREET

Conservation Area Regeneration Scheme

Expression of Interest form



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PROPERTY REF (INTERNAL USE):

If you would like any assistance to complete this form, please contact the CARS Project Officer,

Zinnie Denby-Mann Tel: (01224) 523958, Mobile 07919 691540

Email: UnionStreetCARS@aberdeencity.gov.uk

Please complete in type or black ink

Address of property applied for:

Name of Applicant:

Applicant Address (if different from above) and Primary Contact Details:

Contact Name:

Address:

Tel:

Email:

Nature of applicant (e.g. householder, business, charity):

Do you own the property for which you are seeking grant? (Please tick) Yes No

If **NO** please give details of owner:

Short description of project:

Where the property is held under a lease please state the nature of the lease, the duration of the lease, the balance of the lease and your responsibility for the repair and maintenance of the property under the lease?

Is the building listed? (Please tick) A B C Not listed

What is the current or proposed use of the property?

Current

Proposed

Does the project bring redundant or underused space back into use? (Please tick) Yes No

Does the project repair or improve existing business premises? Yes No

Do you have a professional adviser? Yes No

If yes, please provide details:

Contact Name:

Address:

Tel:

Email:

Signed:

Date:

Please submit the signed and completed application form to:

Zinnie Denby-Mann, Union Street CARS Project Officer, Aberdeen City Council, Business Hub 4,
Ground Floor North, Marischal College, Broad Street, Aberdeen, AB10 1AB

How we will use your information:

The personal information which you supply to us will be used to process your completed pre-application enquiry form in relation to the Union Street Conservation Area Regeneration Scheme. We may contact you about your application by mail, telephone and e-mail. If you agree to being contacted in this way, please tick the relevant boxes.

Post Email Phone

We would like to share your address (and no other details) on our website <https://aberdeen-cms.cms-dev.firmstep.com/services/planning-and-building/built-heritage-and-conservation/conservation-area-regeneration-scheme> which details all the properties that have been awarded a grant. The information on this website will be publicly available. If you agree to your information being shared in this way, please tick the box

We will keep this information until the application is formally determined.

We will not share your information with any other company or internal department, except to help prevent fraud or if required to do so by law.

You've got legal rights about the way the Council handles and uses your data, which include the right to ask for a copy of it, and to ask us to stop doing something with your data. Please contact the Council's Data Protection Officer Fraser Bell by email or in writing to The Data Protection Officer, Legal and Democratic Services, Level 1 South, Marischal College, Aberdeen, AB10 1AU.

More information about all the rights you have are available on our website, or from the Information Commissioner's Office accessible from the following website;

<http://www.itspublicknowledge.info/home/ScottishInformationCommissioner.aspx>

FOR OFFICE USE ONLY

Date Received:			Decision Date:
Decision:	Approve	Refuse	Date Valid:
Notification of Decision:			Grant Award Amount: