

## DIGITAL HELP GUIDES

### HOW TO: Use the PDF Challenge Trackers

You can download and print the 6 minute reading and mini challenge trackers and then fill in with pen or pencil. Or you can follow this guide to download a copy and fill it out on your computer or electronic device using Adobe Reader DC.

→ Go to [www.aberdeencity.gov.uk/AberdeenReads](http://www.aberdeencity.gov.uk/AberdeenReads)

→

**Challenge yourself this summer!**

This year we have a brand new reading challenge: Aberdeen Reads! The challenge is open to everyone, so get family and friends involved and encourage each other to keep reading over the Summer holidays! What's more everyone who takes part in Aberdeen Reads will be entered into a prize draw, and those who complete 3 or more mini-challenges will be entered into an additional draw.

The challenge will run from Friday 5 July to Saturday 24 August. Pre-registration for the challenge will open on Saturday 22 June.

**What will it involve and how do I take part?**

- The challenge is to read for at least 6 minutes every day. All kinds of reading will count: picture books, fiction, non-fiction, e-books, talking books, magazines, news articles...anything you enjoy!
- Mini-challenges each week to help you explore the library and find new things to read. Keep an eye on Aberdeen City Libraries' website and social media to discover the new challenges as they are announced each Saturday.
- Exciting free events will take place in libraries throughout the holidays for families taking part in the Challenge – don't forget to book your place!

**To join simply visit your local library**

More information about registering and taking part can be found in the Aberdeen Reads FAQ.

Once you've registered you can track your progress on our Aberdeen Reads 6 Minute Tracker.

[Aberdeen Reads 6 Minute Tracker](#) 79.94 KB

**Weekly mini challenges**

Check here every Saturday during the challenge to select a mini challenge to complete. Complete 3 or more to be entered into an additional prize draw. Track your progress on the Mini Challenge Tracker.

[Mini Challenge Tracker](#) 78.44 KB

Click on the tracker you wish to download

→ If it doesn't download directly you will come to a page like this. Click on the arrow in the top corner.

Aberdeen Reads form 6 minutes.pdf 1/1

**ABERDEEN READING CHALLENGE - DAILY 6 MINUTES**

Have you read your 6 minutes today?

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1							
2							
3							
4							
5							
6							
7							

[www.aberdeencity.gov.uk/aberdeenreads](http://www.aberdeencity.gov.uk/aberdeenreads)

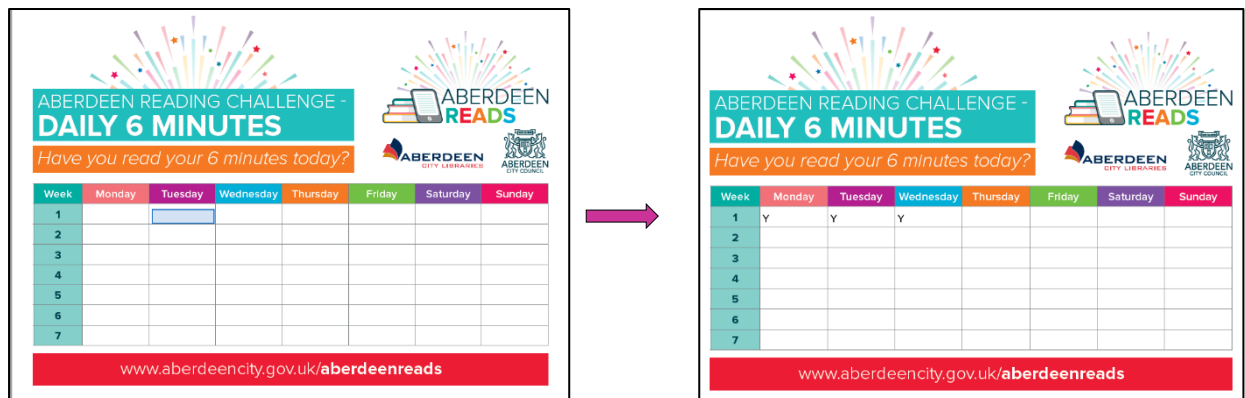
→ Open the guide in Adobe Reader DC and click on fill and sign. If it doesn't show down the side panel check under Tools.



→ Select "me" in the next screen

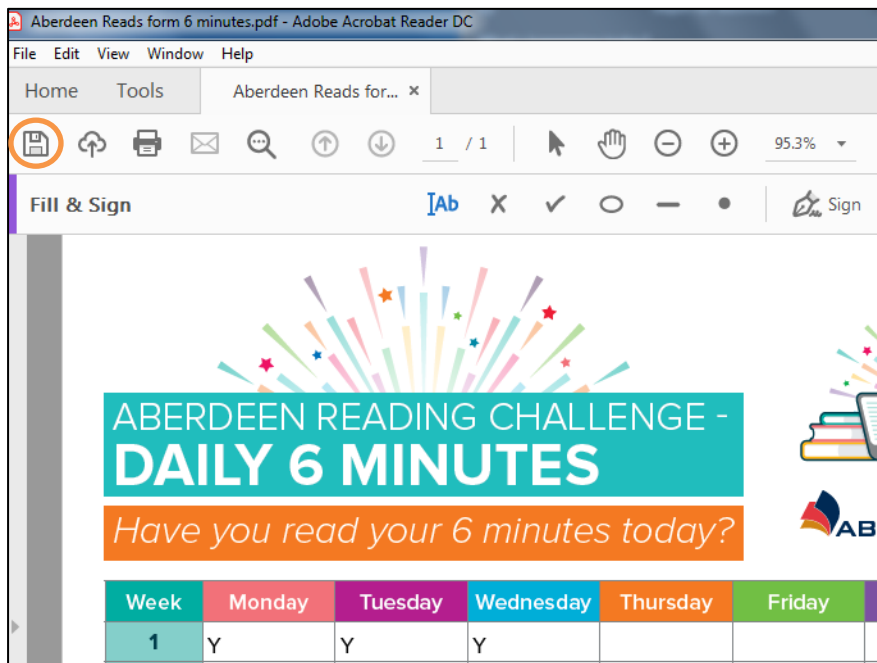


→ Hover over the box and click and you will now be able to type and edit that box



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→ Save your changes by clicking on the save icon at the top



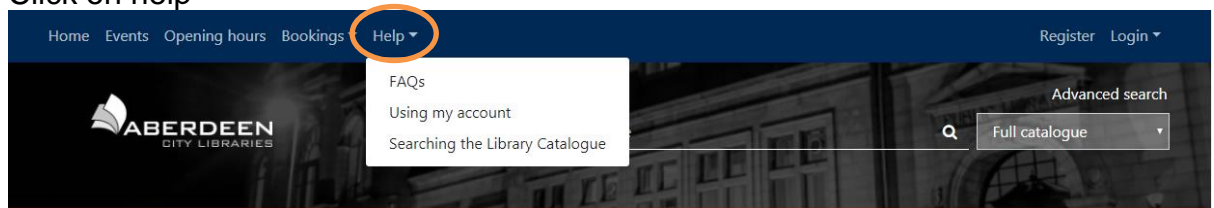
## HOW TO: Use the library catalogue

Whether you want to find titles and/or reserve books for a mini-challenge, or want to know how to add a book review to the catalogue, the help section on the catalogue has guidance to help you.

- Go to [www.aberdeencity.gov.uk/library](http://www.aberdeencity.gov.uk/library)
- Click on search and reserve books, films and music

Search and reserve books, films and music

- Click on help



- For search tips go to “Searching the Library catalogue”
- For adding a review go to “FAQs”
- “Using my account” has details to help you manage your account including what to do if you have forgotten your PIN number.