



## Aberdeen EcoCity Awards 2019

The Aberdeen EcoCity Awards recognise those community groups, businesses, schools and individuals in Aberdeen who are leading the way with action and innovation to make Aberdeen a more sustainable city. Entries are encouraged from schools, charities, companies, businesses, individuals and community groups.

Applications are invited for the Aberdeen EcoCity Awards 2019 for environmental projects/initiatives carried out during the period August 2018 – August 2019. The application must be submitted before midnight on Friday 13<sup>th</sup> of September 2019.

### Qualifying Submissions:

- The awards are open to any Aberdeen based organisations and individual.
- The project/initiative must have taken place in Aberdeen.
- Any organisation, individual or group that won a specific category in 2018 is eligible to enter for the same category in 2019 if the project is different.
- Any organisation or individual is allowed to enter a maximum of two categories.
- Completed application forms must be emailed to [ecocity@aberdeencity.gov.uk](mailto:ecocity@aberdeencity.gov.uk) latest by 12 midnight on Friday 12<sup>th</sup> of September 2019.
- It is recognised that many local organisations and individuals have direct or indirect links with Aberdeen City Council. All can submit an entry for the awards.
- Details of previous award winners are available here: <https://www.aberdeencity.gov.uk/services/environment/aberdeen-ecocity-awards>

### Sponsorships

Aberdeen EcoCity Awards 2019 has been made possible through the support from different teams across Aberdeen City Council and various external partners.

### Timelines:

- Deadline for applications: Friday 13<sup>th</sup> of September 2019
- Judging will take place second week of October 2019.
- Invitations to Award Ceremony sent out in the end of October 2019.
- The Award Ceremony is on Tuesday 12<sup>th</sup> November 2019.

## 1. Aberdeen EcoCity Awards Category

Only one application allowed per category. Any organisation or individual can enter a maximum of two categories. This should be done on separate application forms.

Please select award category you are applying for.

	<b>Growing Smarter (Individual) EcoCity Award</b> For the individual who has most successfully promoted, or contributed to, enhancing the environment and improving the quality of life in Aberdeen..
	<b>Growing Smarter (Organisation) EcoCity Award</b> For the organisation which has most successfully promoted, or contributed to, enhancing the environment and improving the quality of life in Aberdeen.
	<b>Growing Smarter (Junior) EcoCity Award</b> For the school (or group of school-aged children) that has most successfully promoted, or contributed to, enhancing the environment and improving the quality of life in Aberdeen.
	<b>Clean-up Champion (Individual) Eco-City Award</b> For the individual that has most successfully demonstrated efforts to making Aberdeen a more beautiful place by picking-up litter, reducing and recycling litter.
	<b>Clean-up Champion (Organisation)Eco-City Award</b> For the organisation has most successfully demonstrated efforts to making Aberdeen a more beautiful place by picking-up litter, reducing and recycling litter.
	<b>Fairtrade EcoCity Award</b> For the individual, organisation or school who has most successfully demonstrated a commitment to Fairtrade and contributed to keeping Aberdeen a Fairtrade City.
	<b>Sustainable Travel EcoCity Award</b> For the individual, organisation or school which has most successfully demonstrated a commitment to promoting and facilitating sustainable travel (walking, cycling, car-share, public-transport etc.) in Aberdeen.
	<b>Waste and Recycling Champion EcoCity Award</b> For the individual, school or group in Aberdeen which has most successfully demonstrated a commitment to promoting or facilitating sustainable waste management, including waste reduction, reuse or recycling.
	<b>Waste and Recycling Business Ecocity Award</b> For a commercial organisation that can demonstrate that it has taken significant steps to either reduce, reuse and recycle its own waste and/or has taken steps to encourage its customers and/or suppliers to reduce, reuse and recycle.
	<b>Energy Efficiency EcoCity Award</b> For the individual, organisation or school which has most successfully demonstrated a commitment to promoting or facilitating energy efficiency measures within a domestic or non-domestic building.

	<b>Sustainable Food EcoCity Award</b>
	For the organisation which has most successfully demonstrated a commitment to promoting and facilitating sustainable Food (ethical, locally sourced or equivalent.) in Aberdeen.

Tick if you are applying as an individual or an organisation.

- Individual
- Organisation

## 2. Name and Contact Details

### Your Details

Name:

Email address:

Contact telephone number:

### Organisation Details

Organisation name:

Type of organisation:

Are you nominating and individual or organisation for an award?

- Yes
- No

If yes, kindly complete details below:

### Third party nominations

Please let us know if the nominee is aware of your nomination, and if they have given consent for you to put them forward. We will use this information to ask for consent from nominees who were put forward by someone else for data protection purposes. Please select one option from the list below.

My nominee has given consent for me to nominate them

- Yes
- No

Name:

Email address:

Contact telephone number:

### 3. Name of Project/ Initiative

Provide brief details of your project or initiative. Kindly complete sections A to G and if nominating someone else you must also complete section H.

#### A. Please give an outline of your project/ initiative (50 words max.)

#### B. What environmental benefits were achieved by the project/initiative? (100 words max)

*E.g. Perhaps you improved biodiversity, found a use for something which may have gone to waste or reduced energy use?*

#### C. What social benefits were achieved by the project/initiative? (100 words max)

*E.g. Perhaps you created a new place that people like to visit, you inspired a different group of people or you improved health and wellbeing?*

**D. What resources were used in this initiative and how? (80 words max)**

*E.g. materials/ finance/ people, partners involved.*

**E. How did you engage with local people, communicate what was happening and raise awareness? (50 words max)**

*E.g. Tell us about any media coverage or how you got people involved?*

**F. What plans do you have for your project or initiative? (100 words max)**

**G. If you win a cash prize how would you spend it? (50 words max)**

**H. If you are nominating an individual for an Ecocity Award tell us why they**

**deserve to win? (100 words max)**

*The judges will consider evidence of their dedication, impact and influence on others.*

**Judging Details**

The judging panel will be made up of representatives from Aberdeen City Council and other organisations. The decisions of the judging panel will be final.

**Judging Criteria**

Entrants are solely responsible for the accuracy of the information they supply. Neither organisers nor judges will have the capacity to carry out additional research; therefore, all entrants should ensure that all questions asked are answered as fully as possible. Each submission must be supported by a maximum of three photos. *Note photos should not be more than 20MB in size.*

It may be necessary to shortlist entries in the most popular categories. Where a shortlist has been made, all shortlisted entrants, will be invited to attend the Aberdeen EcoCity Awards Ceremony in November 2019.

At the awards ceremony, winners for the following awards will also be announced.

- The Judges EcoCity Awards – for the best new-comer or most innovative entry awarded at the discretion of the judges.
- The Overall EcoCity Awards - for the most inspiring entry helping Aberdeen to become a more sustainable city.

No publication of category winners is made prior to the ceremony. For publicity purposes all winners are expected to have consented to their details being forwarded to the Aberdeen City Council communications team.

Winners will receive an Aberdeen EcoCity Award certificate, use of the awards branding and a cash or voucher prize.

All entrants will receive written feedback reports on request which will include the comments and opinions of the judges.

**Your Data****Supporting Images**

You must submit photo evidence of project/initiative. Note- a maximum of three photos are required per submission.

The photos you send will be shared with the judging panel for the EcoCity awards. If the photos could be used to identify other people than yourself then we need to be confident that you have secured the explicit consent of the photo subjects for the photos to be used in this way. If any of the photos you send include children under the age of twelve, we need to be confident you have obtained the consent of their parents. If you have not obtained explicit consent from the photo subjects or parents, we cannot use your photos.

Please tick.

- I agree to this use of my photos and have obtained explicit consent from any other photo subjects.

Should you win, we may also want to use these images for reporting on the EcoCity awards. This would involve the publishing of your images online. If the photos you upload could be used to identify other people, then we need to be confident you have secured the explicit consent of the photo subjects for the photos to be used in this way.

Please select at least one option from the list below.

- I agree to this use of my photos and have obtained explicit consent from any other photo subjects.
- I agree to this use of my photos but have not obtained explicit consent **for this use** from any other photo subjects.
- I do not agree to this use of my photos.

### **Please read and complete this section**

How long we will keep your information for: Your personal information will be kept from the date of the article submission, until after the Green Times has been published.

Your Rights: More information on all the rights you have, and how they work in practice, is available on the Council's website at: [www.aberdeencity.gov.uk/your-data](http://www.aberdeencity.gov.uk/your-data) You can contact the Council's Data Protection Officer by email [DataProtectionOfficer@aberdeencity.gov.uk](mailto:DataProtectionOfficer@aberdeencity.gov.uk) or in writing at: Data Protection Officer, Marischal College, Aberdeen, AB10 1AB. You also have the right to make a complaint to the Information Commissioner's Office, ([www.ico.org.uk](http://www.ico.org.uk)). They are the body responsible for making sure organisations like the Council handle your data lawfully.

Our legal basis: Aberdeen City Council is the Data Controller for this information. Wherever we process personal information we must make sure we have a legal basis for doing so in data protection law. The Council understands our basis for processing this information to be Article 6(1)(a) of the general Data Protection Regulation. This is because you have consented to this processing activity, and you can withdraw your consent at any time.

If, as part of your article, you volunteer other special category information about yourself such as information about your health, racial or ethnic origin, religious or

philosophical beliefs, sexual-orientation, political views, or trade union affiliation, do you consent to Aberdeen City Council processing this information as part of your application?

I agree to the processing of my special category data

If you consent, we will consider our basis for processing this data as Article 9(h) of the General Data Protection Regulation. If you do not consent, we will not process this type of information about you.