



For Official Use	Reference Number
	Fee Paid

Application for Planning and/or Building Control Certificate(s) in terms of Section 50

Licensing (Scotland) Act 2005

Application for :

Tick appropriate box

- Section 50(1) - a planning and building standards certificate in terms of Section 20(2)(b)(iii) of the Act - application for premises licence - Fee **£147**
- Section 50(2) - a planning certificate in terms of Section 45(1) of the Act - provisional premises licence - Fee **£73.50**
- Section 50(3) - a certificate in terms of Section 45(1) of the Act - confirmation of provisional premises licence - Fee **£73.50**

Name of Applicant

Address

Address of premises to which Certificate relates:

If **Planning Certificate** required give the following information:

a) Date and Reference number of outline or full planning permission

Date Reference Number

or b) Date and Reference number of any Certificate of Lawfulness under Section 150 of the Town and Country Planning (Scotland) Act 1997

Date Reference Number

If **Building Standards Certificate** required give the following information:

a) Date and Reference number of building warrant approval

Date Reference Number

b) Date and Reference number of Certificate of Completion (where certificate is for premises licence or confirmation of provisional premises licence)

Date Reference Number

Please turn page

Please provide a description of the intended use of the premises e.g. convenience shop, restaurant, public house, etc. Please also include, if appropriate, a description of any intended entertainment.

Signature **Date**

Name of Agent

Address of Agent

Telephone

E-mail

Fax Number

Please send application to:

**Application Support Team
Strategic Place Planning
Aberdeen City Council
Business Hub 4
Marischal College
Broad Street
Aberdeen
AB10 1AB**

**Telephone: 01224 523470
E-Mail: pi@aberdeencity.gov.uk**

The Application Support Team is situated at the Reception Desk on the ground floor of Marischal College. Office hours are from 8.30am to 5.00pm, Monday to Friday. If you wish to discuss some aspect of your application in detail it is advisable to telephone for an appointment before calling.

General Data Protection Regulations

How we use your data

Aberdeen City Council collects, maintains and processes automatically information about you for the purposes of processing and determination of this Building Warrant application and this may be used for consultation purposes where applicable under legislation. Information will be disclosed only in accordance with the requirements of the Building Scotland Act 2003 or otherwise as required by law, including disclosure to other agencies for example Fire, Police, Scottish Natural Heritage, Historic Environment Scotland, as required for the purposes of determining this application.

For the purposes of processing this information Aberdeen City Council is the Data Controller. The Information Commissioner Office is the UK's regulator of data protection law: www.ico.org.uk

For further information on how we use, store and protect your data please:

<https://www.aberdeencity.gov.uk/your-data/privacy-notices/your-data-building-warrant-application>