



**ROADS (SCOTLAND) ACT 1984
SECTION 59
APPLICATION FOR PAVEMENT CAFÉ PERMIT**

(APPLICATION FOR PERMISSION TO SITE TEMPORARILY, TABLES &
CHAIRS ON THE FOOTWAY)

A. GENERAL DETAILS

1. Applicants name/ name of business/licensee(s)

2. Address of premises and type of existing license :

Tel No:* _____ Email:* _____

3. Address for correspondence (if different from above)

Tel No: _____ Email: _____

4. Location of Permit Area/Pavement Café

5. Proposed number of tables _____

6. Proposed number of chairs _____

7. Proposed other items of furniture

Permits are charged at £200 per year or part to run between 1st April – 31st March.

B. DETAILS OF FURNITURE, MEANS OF ENCLOSURE AND OTHER PROPOSED ITEMS

Note: Applicants are requested to supply as much detail as possible, for all items proposed. Photographs, sketches, clear photocopies and technical details (dimensions/colours/materials etc.) are welcome. All items need to be specified/detailed on main site plan.

1. DETAILS OF PROPOSED STREET FURNITURE

Please give a brief description and suppliers/technical details where appropriate of proposed furniture

2. DETAILS OF PROPOSED BARRIERS

Please give a brief description of supplier/technical details where appropriate of proposed barriers:

3. DETAILS OF ANY OTHER ITEMS TO BE INCLUDED IN FOOTPATH SEATED AREA

E.g. Parasols, menu boards, heaters, lighting

Please give a brief description of supplier/technical details where appropriate of proposed further items:

*compulsory

C.ADDITIONAL DETAILS REQUIRED

Location Plan & Site Plan

Please supply an A4 location plan clearly outlining the premises and location of proposed outdoor seating area. Suggested scales 1:1250/1:500. The location plan may be included as part of the larger site plan.

Please supply copies of site plan with the following information:
Suggested scales 1:200/1:100

- Access Points
- Building Lines
- Boundaries
- Kerbs
- Dimensions of seating area
- Table & Chair Arrangements
- Other furniture/items layout
- Plan & Elevations (1:50) of barriers/enclosures

Payment

Please enclose your cheque made payable to Aberdeen City Council.

Insurance

Please supply evidence of Public Liability Insurance cover. For details refer to the rules/guidelines.

Risk Assessment

Please submit a formal risk assessment as required by the Management of Health and Safety at Work Regulations 1999.

Please return completed forms with enclosures to:

Aberdeen City Council
Operations and Protective Services
Roadworks Co-ordination
Buisness Hub 11, 2nd Floor West
Marischal College, Broad Street
Aberdeen
AB10 1AB

Tel. 01224 522000 Fax. (01224) 523315