

**From:** [Foi Enquiries](#)  
**To:** [REDACTED]  
**Subject:** FOI-17-1859 - Different Systems  
**Date:** 15 January 2018 14:16:30  
**Attachments:** [Further Information - Right to Review & Appeal.pdf](#)

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Dear [REDACTED],

Please accept our sincere apologies for the delay in responding to your information request of 4 December 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

**Please could you provide the following information regarding your ERP (Finance & Procurement) and HR & Payroll system:**

**1. What Finance/Procurement and HR & Payroll system are currently used at the council?**

The HR & Payroll system used is 'PS Enterprise'  
The Finance/Procurement system is eFinancials.

**2. When does your contracts expire?**

HR / Payroll System - 31/03/2019  
Finance system – Rolling contract.

**3. Do you have any planned upgrades of the software? If so, when?**

The HR & Payroll system has two annual upgrades once in Feb/Mar and another in the Autumn.  
Finance system – No.

**4. Are you planning to go to market for a different Finance, Procurement, HR & Payroll system? If so, when?**

For the HR & Payroll system, the organisation submitted an invitation to tender on 6th October 2017 and this has now closed.  
Finance system – No.

**5. How many users / licenses of the system do you have at the council?**

For the HR & payroll system, the Council has a license covering 300 users.  
Finance system – 670.

**6. Who is the person responsible for your Finance system & HR & Payroll system? Please provide full name, title and contact information if possible.**

HR / Payroll System - Morven Spalding (interim Head of HR), e-mail  
[mspalding@aberdeencity.gov.uk](mailto:mspalding@aberdeencity.gov.uk)  
Finance system – Finance Manager.

**7. How many staff are involved in supporting your ERP/Finance system & HR & Payroll system**

HR / Payroll System – Information not held.  
Finance system – 1FTE.

**8. Do you have any of these systems externally hosted, if so can you provide annual costs.**

The current HR & Payroll is not externally hosted.

Finance system – No.

**9. What was the initial licence cost of these system and the current annual support/licence fees.**

HR & Payroll - £93,745.24 (based on a quarterly invoice charge of 23,436.31 VAT incl.)

Finance system – Initial cost unknown. Annual maintenance £88k

We hope this helps with your request.

Yours sincerely,

Grant Webster  
Information Compliance Officer

**INFORMATION ABOUT THE HANDLING OF YOUR REQUEST**

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

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