

**From:** [Foi Enquiries](#)  
**To:** [REDACTED]  
**Subject:** FOI-17-1581 - LGBT Bullying  
**Date:** 23 November 2017 13:26:04  
**Attachments:** [Further Information - Right to Review & Appeal.pdf](#)

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Dear [REDACTED]

Thank you for your information request of 27 October 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

**1. Do you record data on bullying in (a) primary schools and (b) secondary schools of a LGBT (Lesbian, Gay, Bisexual, Transsexual) nature?**

Yes, ACC record the data through the school monitoring system "SEEMiS" which started in August 2017. Prior to this, these incidents would be recorded in individual pupil records.

**2. If so, can you supply me with this data for the last ten academic years for (a) primary schools and (b) secondary schools?**

ACC is currently unable to provide data from August 2017 as the new tool is not progressing as quickly as expected.

As for the last ten years, ACC is unable to provide this information. While all incidents, including those designated or considered bullying by those involved, are stored in individual pupil pastoral notes in the Management Information system and/or in individual pupil records, retrieving this information would require going through pupil profiles individually and would involve a member of staff having to look at every pupil record for the years requested, some of which will have been archived.

ACC is unable to provide you with information on **the data for the last ten academic years for (a) primary schools and (b) secondary schools** as the cost of providing it has been calculated as being in excess of the statutory maximum (£600). To explain this, it would involve a member of staff in each school searching through every individual pupil's file for the information sought, making notes and collating the data. This has been calculated at 10 minutes per file. In a secondary school with a roll of 800 pupils, this would be 133 hours, at the cost of £2,000 in total. Given that the same process would have to be replicated in each of the primary and secondary schools, the final cost would well exceed the maximum cost of £600.

In order to comply with its obligations under the terms of Section 16 of the FOISA, ACC hereby give notice that we are refusing your request under the terms of Section 12 - Excessive Cost of Compliance - of the FOISA.

ACC would be happy to discuss ways in which you may refine your request, so we can provide some information of interest to you within the maximum cost limits. Please do contact the Information Compliance team, who will be happy to advise you, if this is something you would like to pursue.

We would also recommend you to contact Grampian Region Equality Council (GREC) whose website is: <http://grec.co.uk/> . They may be able to help you with your request.

**3. What advice is being given to (a) primary schools and (b) secondary schools on what IT system to use when recording LGBT bullying in school?**

Guidance sent out to schools from the SEEMiS team and support offered if required.

We hope this helps with your request.

Yours sincerely,

Salomeh Kheyri Rad  
Information Compliance Officer

### **INFORMATION ABOUT THE HANDLING OF YOUR REQUEST**

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

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