

From: [Foi Enquiries](#)
To: [REDACTED]
Subject: EIR-17-1908 - Repairs
Date: 16 January 2018 09:49:06
Attachments: [Further Information - Right to Review & Appeal.pdf](#)
[EIR-17-1908 - Unique Sheet Redacted.pdf](#)

Dear [REDACTED],

Thank you for your information request of 12 December 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

The Clerk of Works' report completed prior to our client ([REDACTED]) moving in on the 7th July 2016;

Please see attached.

A copy of the inventory of the items within the property showing the location of the gas meter;

We don't record the position of the gas meter. Officers recollect that it was situated above the front door.

ACC is unable to provide you with information on **A copy of the inventory of the items within the property showing the location of the gas meter** as it is not held by the Council. In order to comply with its obligations under the terms of Regulation 10(4)(a) - Information Not Held - of the EIRs, ACC hereby gives notice that this information is not held by it. ACC is required by Regulation 10(1)(b) of the EIRs to inform you as to why in all the circumstances of the case, the public interest in maintaining this exception outweighs the public interest in disclosing this information to you. ACC is satisfied that it does not hold this information and considers that, as there is no information held, the public interest lies with the exception.

The list of itemised repairs completed by [REDACTED] following his attendance at 130B Hutcheon Street, Aberdeen, Ab25 3RU on the 28th July 2016;

Orders were passed to plywood the bedroom floor, fit a vent to the bedroom cupboard and to repair the communal front door.

The report completed by [REDACTED] following his attendance at 130B Hutcheon Street, Aberdeen, Ab25 3RU on the 28th July 2016.

No report was completed. Please see details above of orders passed.

ACC is unable to provide you with information on **The report completed by [REDACTED] following his attendance at 130B Hutcheon Street, Aberdeen, Ab25 3RU on the 28th July 2016** as it is not held by the Council. In order to comply with its obligations under the terms of Regulation 10(4)(a) - Information Not Held - of the EIRs, ACC hereby gives notice that this information is not held by it. ACC is required by Regulation 10(1)(b) of the EIRs to inform you as to why in all the circumstances of the case, the public interest in maintaining this exception outweighs the public interest in disclosing this information to you. ACC is satisfied that it does not hold this information and considers that, as there is no information held, the public interest lies with the exception.

Please note that third party names and personal details, as well as the names of ACC Officers

who are below Head of Service level have been redacted (blacked out) from the attached document. This is because ACC considers that this information is excepted from disclosure. In order to comply with its obligations under the terms of Regulation 13 of the EIRs, ACC hereby give notice that we are refusing your request under the terms of Regulation 11(2) in conjunction with 11(3)(a)(i) – Personal Information - of the EIRs.

In making this decision ACC considered the following points:

ACC is of the opinion that Regulation 11(2) applies to the information specified above as the information in question is personal information relating to living individuals, and the applicant is not the data subject.

ACC is of the opinion that Regulation 11(3)(a)(i) applies, as ACC considers that disclosure of this information would be a breach of the first Data Protection Principle (that personal information must be processed fairly and lawfully) and second Data Protection Principle (personal information must only be processed for a specific and lawful purpose). ACC Officers who are below Head of Service level and third parties named within the attached document would not expect ACC to release this information about them into the public domain under the EIRs (or the Freedom of Information (Scotland) Act 2002 (FOISA)).

We hope this helps with your request.

Yours sincerely,

Information Compliance Team

INFORMATION ABOUT THE HANDLING OF YOUR REQUEST

As the information which you requested is environmental information, as defined under Regulation 2(1) of the Environmental Information (Scotland) Regulations 2004 (the EIRs), ACC considered that it was exempt from release through FOISA, and must therefore give you notice that we are refusing your request under Section 39(2) of FOISA (Freedom of Information (Scotland) Act 2002). However, you have a separate right to access the information which you have requested under Regulation 5 of the EIRs, under which ACC has handled your request. Please refer to the attached PDF for more information about your rights under the EIRs.

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*03000 numbers are free to call if you have 'free minutes' included in your mobile call plan.
Calls from BT landlines will be charged at the local call rate of 10.24p per minute (the same as 01224s).

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CENTRAL HEATING TYPE	GRA ✓	CELLAR/DRYING RM CLEAR?	Yes/No ✓
COOKING TYPE	ELEC ✓	LOCATION OF STOPCOCK	LAND ✓
FIXED FIRE	Yes/No NONE ✓	GARDEN	
PETS	Yes/No Y ✓	FRONT	Yes/No ✓
DOOR ENTRY SYSTEM	Yes/No DES ✓	REAR	Yes/No ✓
GARAGE	Yes/No ✓	STEPS	
RUNWAY	Yes/No ✓	NO STEPS AT FRONT	1 ✓
ADAPTATIONS		NO STEPS AT REAR	0 ✓
LEVEL ACCESS SHOWER	Yes/No ✓	RAMPED ACCESS	
STEP UP SHOWER	Yes/No YES ✓	FRONT /REAR	
SHOWER SEAT	Yes/No ✓	ADDITIONAL BATHROOM	
CLOS-O-MAT WC	Yes/No ✓	LEVEL ACCESS SHOWER	Yes/No
HOIST	Yes/No ✓	STEP UP SHOWER	Yes/No
THROUGH FLOOR LIFT	Yes/No ✓	OVERBATH SHOWER	Yes/No
STAIRLIFT	Straight/Curved NO	SHOWER SEAT	Yes/No
KITCHEN UNITS LOWERED	Full/Part NO	CLOS-O-MAT WC	Yes/No
KIDNEY DIALYSIS EQUIP	Yes/No ✓	CLOAKROOM ONLY	Yes/No
WHEELCHAIR ACCESSIBLE	Yes/No ✓		
WHEELCHAIR ADAPTED	Yes/No ✓		

ROOMS	L/ROOM	HALL	KITCHEN	BATHRM	BED 1	BED 2	BED 3	BED 4	OTHER
CONDITION	F	F	F	F	F				
DÉCOR ORDERED	N	N	N	N	N				
HEATING	R	R	R	R	R				
KITCHEN UNITS		SSU	SB	DB	DWB	SW	DW	LU	WIC
NUMBER		1	1	1		3	1		
CONDITION		G	G	G		G	G		

METER READINGS	ELEC ON	NO	GAS ON	NO
TYPE	METER NO	START	FINISH	SAFETY CHECK SERIAL NO
DOMESTIC				
OFF PEAK				
ELEC KEY METER	808035438	1022298	10226	23/4/16
GAS NORMAL METER				07256
QUANTUM METER	L125667692104	044968	04496	13/5/16

DISCLAIMER ATTACHED Yes/No If disclaimer provided after Pre-Termination visit it must be attached

SHQS Bathroom Kitchen Rewire Central Heating Smoke Detector (circle/mark as appropriate per Asset Mngl)

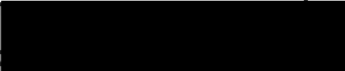
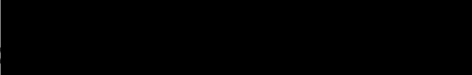
ADDITIONAL INFORMATION CAN'T REACH TO SEE EYE READINGS

ASBSTOS CHECK: YES/NO

PRE-INSPECTION BY: [REDACTED] DATE: 19/4/16

POST INSPECTION BY: [REDACTED] DATE: 19/5/16

NO OF KEYS & TYPE:

Check if smoke alarms are fitted and in good working order	4
Check all earthbonding	4
Check operation and safety of all windows	4
Check complete property for and Health & Safety issues	4
Check Cleanliness of property	4
Is property now ready for relet in accordance with all items above	4
Complete form below and return to Support Officer	
NAME: 	
DATE: 19/5/16	
SIGNED: 	
IF ANSWER IS NO TO ANY OF THE ABOVE ORDER REMEDIAL ACTION AND INFORM SUPPORT OFFICER	

[REDACTED]

[REDACTED]