

**From:** [Foi Enquiries](#)  
**To:** [REDACTED]  
**Subject:** FOI-17-0966 - Overseas Trips  
**Date:** 31 July 2017 06:53:02  
**Attachments:** [Further Information - Right to Review & Appeal.pdf](#)  
[FOI-17-0966 - Foreign Travel Final.xlsx](#)

---

Dear [REDACTED],

Thank you for your information request of 4 July 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

**From 01 January 2016 to the day this request is processed, I would like to know the number of overseas trips council officials have taken in the course of conducting council business.**

**For each overseas trip, please provide the following information:**

- The date and duration of the overseas trip, as well as the country/city that was visited
- The full name, title and position of the council official who went on the overseas trip
- The reason or reasons why the council official went on the overseas trip
- The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses)
- Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs.
- Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium.

Please refer to the attached spreadsheet, [FOI-17-0966 – Foreign Travel](#).

Please note that third party names and personal details, as well as the names of ACC Officers who are below Head of Service level have been redacted (blacked out) from the attached report. This is because ACC considers that this information is exempt from disclosure. In order to comply with its obligations under the terms of Section 16 of the FOISA, ACC hereby gives notice that we are refusing your request under the terms of Section 38(1)(b) in conjunction with Section 38(2)(a)(i) – Personal Information - of the FOISA.

In making this decision ACC considered the following points:

ACC is of the opinion that Section 38(1)(b) applies to the information specified above as the information in question is personal information relating to living individuals, and the applicant is not the data subject.

ACC is of the opinion that Section 38(2)(a)(i) applies, as ACC considers that disclosure of this information would be a breach of the first Data Protection Principle (that personal information must be processed fairly and lawfully). Third parties and ACC Officers who are below Head of Service level named within the attached documents would not expect ACC to release this information about them into the public domain under the Freedom of Information (Scotland) Act 2002 (FOISA).

We hope this helps with your request.

Yours sincerely,

Grant Webster  
Information Compliance Officer

### **INFORMATION ABOUT THE HANDLING OF YOUR REQUEST**

ACC handled your request for information in accordance with the provisions of the Freedom of Information (Scotland) Act 2002. Please refer to the attached PDF for more information about your rights under FOISA.

Information Compliance Team  
Customer Service  
Corporate Governance  
Aberdeen City Council  
3rd Floor North  
Business Hub 17  
Marischal College  
Broad Street  
ABERDEEN AB10 1AQ

[foienquiries@aberdeencity.gov.uk](mailto:foienquiries@aberdeencity.gov.uk)

Tel 03000 200 292

\*03000 numbers are free to call if you have 'free minutes' included in your mobile call plan.  
Calls from BT landlines will be charged at the local call rate of 10.24p per minute (the same as 01224s).

[www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk)

Name of Traveller	Destination	Date of Travel	Duration of trip	Reason for trip	Flight Cost	Accommodation Costs	Other	Who met costs
Cllr James Crockett	Brussels	24/01/2016	4 Days	HyER EGM & Seminar Bank & Accountant Meetings	256.47	730.00		Aberdeen City Council
	Brussels	24/01/2016	4 Days	HyER EGM & Seminar Bank & Accountant Meetings	256.47	730.11		Aberdeen City Council
	Brussels	31/01/2016	3 Days	EU Project (USE-IT) Planning Meetings	457.97	306.31		Aberdeen City Council
	Genoa	03/02/2016	3 Days	High V.L.O Consortium Meeting	285.53	181.95		Aberdeen City Council
	Genoa	03/02/2016	3 Days	High V.L.O Consortium Meeting	285.53	181.95		Aberdeen City Council
Cllr James Crockett	Amsterdam	16/02/2016	1 Day	North Sea Commission Economic Development Meeting	527.59	136.33		Aberdeen City Council
	Heidelberg	04/02/2016	2 Days	Energy Cities Board Meeting	391.57	189.65		Aberdeen City Council
	Heidelberg	04/02/2016	2 Days	Energy Cities Board Meeting	391.57	189.65		Aberdeen City Council
	Japan	27/02/2016	11 Days	Meetings with Mitsubishi & Toyota and International Hydrogen Fuel Cell Expo	2 463.05	973.00		Aberdeen City Council
	Brussels	24/02/2016	1 Day	EU Project (USE-IT) Planning Meetings	558.48	153.50		Aberdeen City Council
Richard Sweetnam	Nice	14/03/2016	3 Days	Attendance at MIPIM	386.33	265.61		Aberdeen City Council
	Nice	14/03/2016	3 Days	Attendance at MIPIM	417.52	265.61		Aberdeen City Council
x4	Munich	08/03/2016	3 Days	Twinning visit to Regensburg	938.68	N/A		Flights Aberdeen City Council & Accommodation German Colleagues
	Berlin	15/03/2016	4 Days	Partners Group AGM	460.57	No Accom Booked by us		North East Scotland Pension Fund
x4	Brussels	09/03/2016	1 Day	ERRIN Project Development Workshop	565.57	204.28		Aberdeen City Council
	Clermont Ferand	09/03/2016	3 Days	Establishing School partnerships in our twin town & develop Modern Language Links	1 820.64	1 033.86		Aberdeen City Council
John Reynolds	Dar Es Salaam etc	13/03/2016	13 Days	Rowuma Basin Project Visit & MOU	3 803.61	No Accom Booked by us		Flights Aberdeen City Council
Gordon McIntosh	Dar Es Salaam etc	13/03/2016	13 Days	Rowuma Basin Project Visit & MOU	3 807.43	No Accom Booked by us		Flights Aberdeen City Council
	Rotterdam	21/03/2016	2 Days	Interreg Europe Workshop	918.44	541.68		Aberdeen City Council
	Brussels	11/04/2016	1 Day	HYACINTH Project Partner meeting	238.37	81.41		Aberdeen City Council
	Nuremberg	12/04/2016	3 Days	Developing cultural partnerships between Libraries & other services	199.03	253.84		Aberdeen City Council
	Nuremberg	12/04/2016	3 Days	Developing cultural partnerships between Libraries & other services	199.03	253.84		Aberdeen City Council
	Nuremberg	12/04/2016	3 Days	Developing cultural partnerships between Libraries & other services	199.03	253.84		Aberdeen City Council
	Brussels	05/04/2016	3 Days	HyER Board Meeting	317.07	455.23		Aberdeen City Council
Cllr James Crockett	Brussels	05/04/2016	3 Days	HyER Board Meeting	317.07	455.23		Aberdeen City Council
Cllr John Reynolds	Atraya	10/04/2016	3 Days	Atraya Global Oil & Gas Exhibition & Conference	1 534.73	N/A		Flights Aberdeen City Council & Accommodation Cllr Reynolds
Gordon McIntosh	Atraya	10/04/2016	3 Days	Atraya Global Oil & Gas Exhibition & Conference	1 534.73	N/A		Flights Aberdeen City Council & Accommodation Cllr Reynolds
	Brussels	21/04/2016	2 Days	HyER Meeting of the new board	299.47	399.00		Aberdeen City Council
Cllr James Crockett	Brussels	21/04/2016	2 Days	HyER Meeting of the new board	609.94	399.00		Aberdeen City Council
	Paris	28/04/2016	2 Days	Partner meeting for ACE Retrofitting	481.43	215.76		Aberdeen City Council
	Boston	16/05/2016	3 Days	Harbourfest Annual & Advisory Group Meetings	2 393.45	252.50		North East Scotland Pension Fund
	Brussels	18/05/2017	4 Days	HyER Meeting	255.87	150.18		Aberdeen City Council
	Brussels	18/05/2016	4 Days	HyER Meeting	255.87	150.18		Aberdeen City Council
	Bornova	01/06/2016	3 Days	Energy Cities Annual Conference	404.85	510.67		Aberdeen City Council
Cllr James Crockett	Bornova	01/06/2016	3 Days	Energy Cities Annual Conference	404.85	510.67		Aberdeen City Council
	Zaragoza	13/06/2016	3 Days	eMobility Final Conference & HyER AGM & World Hydrogen Conference	754.07	713.04		Aberdeen City Council
Cllr James Crockett	Zaragoza	13/06/2016	3 Days	eMobility Final Conference & HyER AGM & World Hydrogen Conference	764.07	713.04		Aberdeen City Council
	Esbjerg	14/06/2016	5 Days	North Sea Conference & AGM/Executive Committee Meetings of North Sea Commission	451.63	521.04		Aberdeen City Council
	Hammerfest	20/06/2016	4 Days	Trade Mission to Artic Norway	1 045.00	363.66		Aberdeen City Council
	Rotterdam	20/06/2016	2 Days	TENT T Days	442.77	288.07		Aberdeen City Council
	Chicago	05/06/2016	2 Days	RCP Private Equity Manager/Advisors Annual Client Meeting	1 938.32	307.80	88.78 Car Hire & Rail Travel	North East Scotland Pension Fund
	Brussels	26/06/2016	1 Day	Sustainable Transport Forum	379.31	152.42		Aberdeen City Council
x5	Brussels	26/06/2016	1 Day	Sustainable Transport Forum	381.47	152.42		Aberdeen City Council
	Brussels	26/06/2016	1 Day	Sustainable Transport Forum	381.47	152.42		Aberdeen City Council
	Beijing	09/07/2016	14 days	Teachers attending Mandarin Language Course	4 643.65	N/A		Flights Aberdeen City Council & Accommodation Beijing University
	Shanghai	24/07/2016	12 days	Language Enhancement Summer Course	975.83	N/A		Flights Aberdeen City Council & Accommodation East China Normal University
	Munich	31/07/2016	7 Days	Youth Forum	2 673.79	No Accom Booked by us		Flights Aberdeen City Council
Cllr George Adam	Nuremberg	04/08/2016	3 Days	Youth Forum	384.43	No Accom Booked by us		Flights Aberdeen City Council
	Nuremberg	04/08/2016	3 Days	Youth Forum	384.43	No Accom Booked by us		Flights Aberdeen City Council
Cllr George Adam	Stavanger	28/08/2016	4 Days	Offshore Northern Seas Exhibition Conference & Festival	619.63	344.16		Aberdeen City Council
	Stavanger	28/08/2016	4 Days	Offshore Northern Seas Exhibition Conference & Festival	573.63	344.16		Aberdeen City Council
	Stavanger	28/08/2016	4 Days	Offshore Northern Seas Exhibition Conference & Festival	389.83	344.16		Aberdeen City Council
Richard Sweetnam	Stavanger	31/08/2016	4 Days	Offshore Northern Seas Exhibition Conference & Festival	184.23	286.32		Aberdeen City Council
Cllr James Crockett	Nantes	01/08/2016	13 Days	Twin Town Summer Camp	5 586.76	No Accom Booked by us		Flights Aberdeen City Council
	Brussels	28/08/2016	3 Days	HyER Meetings with Accountant Lawyer & CEO of FCHJU	336.67	237.20		Aberdeen City Council
	Brussels	28/08/2016	3 Days	HyER Meetings with Accountant Lawyer & CEO of FCHJU	380.17	237.20		Aberdeen City Council
	Amsterdam	05/09/2016	3 Days	Kick-off meeting for CVITAS PORTIS	244.85	380.64		Aberdeen City Council
	Amsterdam	05/09/2016	3 Days	Kick-off meeting for CVITAS PORTIS	244.85	380.64		Aberdeen City Council
Cllr James Crockett	Copenhagen	13/09/2016	2 Days	Danish Hydrogen Annual Conference Presentation	536.83	No Accom Booked by us		Aberdeen City Council
	Amsterdam	14/09/2016	2 Days	North Sea Commission Joint Thematic Meeting and Energy & Economic Development Groups	662.62	269.26		Aberdeen City Council
	Amsterdam	14/09/2016	2 Days	North Sea Commission Joint Thematic Meeting and Energy & Economic Development Groups	619.99	269.26		Aberdeen City Council
	Antwerp	06/09/2016	1 Day	Kick-off meeting for CVITAS PORTIS	858.63	225.19		Aberdeen City Council
	Mexico City	24/09/2016	7 Days	Site visits for potential Economic Development opportunities for Aberdeen Companies	758.03	634.40		Flights Aberdeen City Council
Cllr John Reynolds	Mexico City	24/09/2016	7 Days	Site visits for potential Economic Development opportunities for Aberdeen Companies	758.03	634.40	car parking mexico £34.59	Flights Aberdeen City Council
	Bolzano	26/09/2016	2 Days	NewBusFuel Project Partner meeting	556.93	225.19		Aberdeen City Council
	Brussels	11/10/2016	2 Days	European Week of Regions & Cities Presentation and Innofest project Workshop	199.17	213.67		Aberdeen City Council
	Amsterdam	07/10/2016	2 Days	KIMO International Conference & AGM	337.65	204.32		Aberdeen City Council
Cllr Allan Donnelly	Amsterdam	06/10/2016	3 Days	KIMO International Conference & AGM	229.01	204.32		Aberdeen City Council
	Madrid	17/10/2016	3 Days	Europe Direct AGM	151.37	No Accom Booked by us	Rail Fare £47.70	Aberdeen City Council
Cllr James Crockett	Stuttgart/Brussels	09/10/2016	3 days	HyER Meeting in Stuttgart & Board Meeting Brussels	838.17	381.73		Aberdeen City Council
	Stuttgart/Brussels	09/10/2016	3 days	HyER Meeting in Stuttgart & Board Meeting Brussels	801.17	381.73		Aberdeen City Council
	Brussels	18/10/2016	3 days	CertifiHy Event - Implementation of 1st EU-Wide Guarantees of Origin Scheme for Premium Hydrogen	223.17	376.86		Aberdeen City Council
Cllr John Reynolds	Houston/Atlanta/New Orleans	13/10/2016	10 Days	Site visits for potential Economic Development opportunities for Aberdeen Companies	952.46	No Accom Booked by us		Flights Aberdeen City Council
	Houston/Atlanta/New Orleans	13/10/2016	10 Days	Site visits for potential Economic Development opportunities for Aberdeen Companies	1 072.75	No Accom Booked by us		Flights Aberdeen City Council
Cllr James Crockett	Brussels	25/10/2016	2 Days	Energy Cities Board meeting	881.74	274.97		Aberdeen City Council
	Brussels	25/10/2016	2 Days	Energy Cities Board meeting	881.74	274.97		Aberdeen City Council
	Amsterdam	26/10/2016	2 Days	SCORE EU Funding Bid Workshop	622.12	260.56		Aberdeen City Council
Cllr George Adam	Cape Town	29/10/2016	5 Days	World Energy Cities Partnership Group meeting AGM	1 309.50	1 173.00		Aberdeen City Council
	Cape Town	29/10/2016	5 Days	World Energy Cities Partnership Group meeting AGM	1 309.50	1 173.00	Float £100	Aberdeen City Council
Cllr James Crockett	Azores	02/11/2016	3 Days	CPMR General Assembly	561.97	No Accom Booked by us		Aberdeen City Council
	Azores	02/11/2016	3 Days	CPMR General Assembly	561.97	No Accom Booked by us		Aberdeen City Council
Cllr James Crockett	Brussels	20/11/2016	3 Days	FCH JU Programme Review & Stakeholder Days	179.99	325.61		Aberdeen City Council
	Brussels	20/11/2016	3 Days	FCH JU Programme Review & Stakeholder Days	179.99	325.61		Aberdeen City Council
Cllr John Reynolds	Singapore	26/11/2016	10 days	Trade Visit to Singapore to coincide with OSEA 2016 & Subsea Asia 2016	488.87	No Accom Booked by us		Aberdeen City Council
	Singapore	26/11/2016	10 days	Trade Visit to Singapore to coincide with OSEA 2016 & Subsea Asia 2016	488.87	No Accom Booked by us		Aberdeen City Council
	Gothenburg	29/11/2016	1 Day	North Sea Commission Sustainable Communities Thematic Group Strategic Meeting	724.43	188.91		Aberdeen City Council
	Gothenburg	29/11/2016	1 Day	North Sea Commission Sustainable Communities Thematic Group Strategic Meeting	724.43	188.91		Aberdeen City Council

\* WHERE THE ACCOMMODATION OR FLIGHTS HAVE BEEN QUOTED IN A FOREIGN CURRENCY THEY HAVE BEEN CONVERTED ON THE CURRENT EXCHANGE RATE OTHERWISE WE WOULD NEED TO GO BACK THROUGH THE CREDIT CARD STATEMENTS AS WELL\*

	Copenhagen	06/12/2016	1 Day	Final Project Development session for Innofest Project Application	464.00	217.01	£37.99 Airport Parking Aberdeen	Aberdeen City Council
	Brussels	24/01/2017	2 Days	HyER Board meeting & EU Commission Representative Meeting	310.02	456.74		Aberdeen City Council
Cllr James Crockett	Brussels	24/01/2017	2 Days	HyER Board meeting & EU Commission Representative Meeting	310.02	456.74		Aberdeen City Council
	Köln	24/01/2017	2 Days	JIVE Kick-off Meeting	433.93	175.33		Aberdeen City Council
	Amsterdam	31/01/2017	3 Days	BEGIN Project Kick-off Meeting	749.5	206.72		Aberdeen City Council
	Amsterdam	26/01/2017	3 Days	BEGIN Project Kick-off Meeting	749.5	206.72		Aberdeen City Council
	Nagasaki/Nagoya/Tokyo/Osaka/S	04/02/2017	14 Days	Signing of MOU	3205.9	1 007.58		Aberdeen City Council
Lord Provost George Adam	Nagasaki/Nagoya/Tokyo/Osaka/S	04/02/2017	14 Days	Signing of MOU	3205.9	1 007.58		Aberdeen City Council
	Rome	13/02/2017	2 Days	Meeting for CIVITAS PORTIS	468.92	222.90		Aberdeen City Council
	Rome	13/02/2017	2 Days	Meeting for CIVITAS PORTIS	468.92	222.90		Aberdeen City Council
	Brussels	09/02/2017	1 Day	Energy Cities Board meeting	690.32	192.32		Aberdeen City Council
Cllr James Crockett	Brussels	09/02/2017	1 Day	Energy Cities Board meeting	690.32	192.32		Aberdeen City Council
	Amsterdam	19/02/2017	3 Days	Attendance at European Project HeatNet Kick-off Meeting	583.59	121.00		Aberdeen City Council
	Amsterdam	19/02/2017	3 Days	Attendance at Intergy NEW Partner Meeting for HeatNet Project	701.19	121.00		Aberdeen City Council
	Hobro	19/02/2017	3 Days	HyVLoCity Consortium meeting	1001.59	70.40		Flights Aberdeen City Council
	Aarhus	01/03/2017	3 Days	North Sea Commission Sustainable Communities Group Meeting	497.47	No Accom Booked by us	78.58 Taxi in Aarhus	Flights Aberdeen City Council
Cllr James Crockett	Aarhus	01/03/2017	3 Days	North Sea Commission Sustainable Communities Group Meeting	497.47	No Accom Booked by us	78.58 Taxi in Aarhus	Flights Aberdeen City Council
Cllr John Reynolds	Mexico City/ Vi lahermosa/Bogot	26/03/2017	10 Days	Trade Development Visit and resigning of MoU	1037.3	271.00		Aberdeen City Council
	Mexico City/ Vi lahermosa/Bogot	26/03/2017	10 Days	Trade Development Visit and resigning of MoU	1037.3	271.00		Aberdeen City Council
	Brussels	29/03/2017	2 Days	Compliance Guidance & Financial Regulations Training from FCHU	207.21	177.15	45.95 Airport Parking Aberdeen	Aberdeen City Council
	Houston	29/04/2017	5 Days	World Energy Cities Partnership Group meeting & Offshore Technology Conference	541.34	No Accom Booked by us		Aberdeen City Council
	Stuttgart	25/04/2017	3 Days	Energy Cities Annual Conference	300.1	202.27		Aberdeen City Council
Cllr James Crockett	Stuttgart	25/04/2017	3 Days	Energy Cities Annual Conference	300.1	202.27		Aberdeen City Council
	Brussels	15/05/2017	1 Day	Hydrogen Train Seminar	364.16	196.85		Aberdeen City Council
	Copenhagen	17/05/2017	2 Days	North Sea Region Reporting Training Seminar (Hytec2 & BEGIN)	603.93	371.53	£62.99 Aberdeen Airport Parking	Aberdeen City Council
	Clermont-Ferrand	24/05/2017	4 Days	Meeting to organise International Summer Camp	475	N/A		Flights Aberdeen City Council & Accommodation by City of Clermont - Ferrand
	Lisbon	31/05/2017	3 Days	HyEr AGM & Sustainable Cities -Role of Hydrogen Workshop	954.4	183.39		Aberdeen City Council
Cllr James Crockett	Lisbon	31/05/2017	3 Days	HyEr AGM & Sustainable Cities -Role of Hydrogen Workshop	954.4	183.39		Aberdeen City Council
	Amsterdam	25/06/2017	2 Days	To inform the Buurtzorg for ACHSCP	440.92	241.90		Aberdeen City Council
	Amsterdam	25/06/2017	2 Days	To inform the Buurtzorg for ACHSCP	473.05	241.90		Aberdeen City Council
x6	Amsterdam	25/06/2017	2 Days	To inform the Buurtzorg for ACHSCP	2720.34	1 209.51		Aberdeen City Council
	Frankfurt	27/06/2017	3 Days	Attending the Fine Art Acquisitions Scheme	300.63	382.52	Exhibition Ticket £34.15	Aberdeen City Council
	Gothenburg	13/06/2017	2 Days	BEGIN Project Partner Meeting	485.56	445.15		Aberdeen City Council
	Brussels	12/06/2017	1 Day	Scotland House Conference	470.84	372.31		Aberdeen City Council
	Brussels	12/06/2017	1 Day	Scotland House Conference	470.84	372.31		Aberdeen City Council
	Frankfurt	11/06/2017	3 Days	European Project ACE Retrofitting Meeting	356.67	240.40		Aberdeen City Council
	Frankfurt	11/06/2017	3 Days	European Project ACE Retrofitting Meeting	356.67	240.40		Aberdeen City Council
	Brussels	12/06/2017	1 Day	Fifth Plenary Meeting of Sustainable Transport Forum	403.25	110.00		Aberdeen City Council
Cllr James Crockett	Brussels	12/06/2017	1 Day	Fifth Plenary Meeting of Sustainable Transport Forum	403.25	110.00		Aberdeen City Council
	Gonniigen	27/06/2017	3 Days	North sea Region Executive Committee AGM & Conference	555.02	458.43		Aberdeen City Council
	Gonniigen	27/06/2017	3 Days	North sea Region Executive Committee AGM & Conference	555.02	458.43	£81.99 Aberdeen Airport Parking	Aberdeen City Council
Cllr James Crockett	Gonniigen	27/06/2017	3 Days	North sea Region Executive Committee AGM & Conference	555.02	458.43		Aberdeen City Council

\* No Accommodation Confirmation in folder but was requested