

**From:** [Foi Enquiries](#)  
**To:** [REDACTED]  
**Subject:** EIR-17-1170 - Inspections - Rosehill Court  
**Date:** 31 August 2017 15:39:47  
**Attachments:** [Further Information - Right to Review & Appeal.pdf](#)  
[EIR-17-1170 Rosehill Court Redacted.pdf](#)

---

Dear [REDACTED],

Thank you for your information request of 10 August 2017. Aberdeen City Council (ACC) has completed the necessary search for the information requested.

**We are instructed on behalf of our client in respect of a dispute that has arisen between our client and Aberdeen City Council for an event that was discovered on the 1st March 2016. We understand that the Council is responsible for the maintenance of the building. On this basis:-**

**1. Can you please provide the date on which the felt that was on the roof top as at 01 March 2016 was installed at Rosehill Court, Aberdeen**

Our records suggest the roof was installed during 1988 / 89 financial year.

**2. Can you please provide the dates of any inspections, surveys or upkeep of the felt on the roof at Rosehill Court, Aberdeen from when it was installed until the 01 March 2016**

Unfortunately our repair records only go back to February 2008 when the computer system changed. Please find copies of inspections carried out to the roof of Rosehill Court along with orders raised for our slaters to attend to the roof.

ACC is unable to provide you with information on **the dates of any inspections, surveys or upkeep of the felt on the roof at Rosehill Court, Aberdeen from when it was installed until February 2008** as it is not held by the Council. In order to comply with its obligations under the terms of Regulation 10(4)(a) - Information Not Held - of the EIRs, ACC hereby gives notice that this information is not held by it. ACC is required by Regulation 10(1)(b) of the EIRs to inform you as to why in all the circumstances of the case, the public interest in maintaining this exception outweighs the public interest in disclosing this information to you. ACC is satisfied that it does not hold this information and considers that, as there is no information held, the public interest lies with the exception.

**3. Can you please provide us with any reports regarding the above question of said inspections, surveys or upkeep from when the felt was installed up until 01 March 2016**

We do not retain slaters reports. Details of the work required are included in the work instruction issued.

**4. Can you please provide the details of any major works that have taken place regarding the felt on the roof top at Rosehill Court, Aberdeen from when it was installed until the 01 March 2016**

No record of any major works being carried out to the roof of the building.

**5. Can you please provide the details of the works/repairs that have been carried out to the roof top since 01 March 2016.**

Refurbishment works have been carried out to Rosehill Court however this did not include the renewal of the roof structure.

Please note that third party names and personal details, as well as the names of ACC Officers who are below Head of Service level have been redacted from the attached report. This is because ACC considers that this information is excepted from disclosure. In order to comply with its obligations under the terms of Regulation 13 of the EIRs, ACC hereby give notice that we are refusing your request under the terms of Regulation 11(2) in conjunction with 11(3)(a)(i) – Personal Information - of the EIRs.

In making this decision ACC considered the following points:

ACC is of the opinion that Regulation 11(2) applies to the information specified above as the information in question is personal information relating to living individuals, and the applicant is not the data subject.

ACC is of the opinion that Regulation 11(3)(a)(i) applies, as ACC considers that disclosure of this information would be a breach of the first Data Protection Principle (that personal information must be processed fairly and lawfully). Third parties and ACC Officers who are below Head of Service level named within the attached documents would not expect ACC to release this information about them into the public domain under the EIRs (or the Freedom of Information (Scotland) Act 2002 (FOISA)).

We hope this helps with your request.

Yours sincerely,

Information Compliance Team

### **INFORMATION ABOUT THE HANDLING OF YOUR REQUEST**

As the information which you requested is environmental information, as defined under Regulation 2(1) of the Environmental Information (Scotland) Regulations 2004 (the EIRs), ACC considered that it was exempt from release through FOISA, and must therefore give you notice that we are refusing your request under Section 39(2) of FOISA (Freedom of Information (Scotland) Act 2002). However, you have a separate right to access the information which you have requested under Regulation 5 of the EIRs, under which ACC has handled your request. Please refer to the attached PDF for more information about your rights under the EIRs.

Information Compliance Team  
Customer Service  
Corporate Governance  
Aberdeen City Council  
3rd Floor North  
Business Hub 17  
Marischal College  
Broad Street  
ABERDEEN AB10 1AQ

[foienquiries@aberdeencity.gov.uk](mailto:foienquiries@aberdeencity.gov.uk)

Tel 03000 200 292

\*03000 numbers are free to call if you have 'free minutes' included in your mobile call plan.  
Calls from BT landlines will be charged at the local call rate of 10.24p per minute (the same as 01224s).

[www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk)

Job No 1902077 70 - Job Invoiced Contract RES CENT Housing Response  
 Client Ref. [REDACTED] 14557 Client Account H70719-22111  
 Value 25.96 Expected 54.31 Completed 54.31 SMV/Cash 160.00

Property 1561000200 ROSEHILL COURT  
 Tenant [REDACTED]  
 House No. [REDACTED] Flat Ref. [REDACTED]  
 Street [REDACTED]  
 Flat No or Name [REDACTED] ROSEHILL COURT  
 House No and... [REDACTED] ROSEHILL COURT  
 Zone CORNHILL  
 City ABERDEEN  
 Phone No. [REDACTED] Debtor 000000 HOUSING SERVICES

Type 18 SLATER Area BC BUILDING CENTRA...

Priority 1 EMERGENCY - 4H...

Description: Roofs: Roof - leaking: Livingroom, pitched, Can't contain the leak, above three storey, MEANS OF ACCESS WILL BE REQUIRED - SLATER TO ARRANGE. Far west end tear

SLATER  
RAISED 22-6-2012

Job No 1919502 70 - Job Invoiced Contract RES CENT Housing - Response  
 Client Ref. [REDACTED] 5310 Client Account H70719-22111  
 Value 25.96 Expected 86.96 Completed 86.96 SMW/Cash 257.00

Property 1581008200 ROSEHILL COURT  
 Tenant [REDACTED]  
 House No. [REDACTED] Flat Ref.  
 Street  
 Flat No or Name  
 House No and . ROSEHILL COURT  
 Zone LURNHILL  
 City ABERDEEN  
 Phone No. [REDACTED] Debtor 00000 HOUSING SERVICES

Type 18 SLATER Area BC BUILDING CENTR

Priority 1 EMERGENCY - 4HL

Description Roof: Roof leaking. MEANS OF ACCESS WILL BE REQUIRED - SLATER TO ARRANGE, For wear and tear

SLATER RAISED 18-7-2012

Job No .2000002 70 - Job Invoiced Contract ABERDEEN Housing - Response  
 Client Ref. [REDACTED] 2513 Client Account H70719-22111  
 Value 25 85 Expected 611 04 Completed 611 04 SMV/Cash 674 00  
 Property 15BR008200 ROSEHILL COURT  
 Tenant [REDACTED]  
 House No. [REDACTED] Flat Ref.  
 Street  
 Flat No or Name  
 House No and... ROSEHILL COURT  
 Zone CORNHILL  
 City ABERDEEN  
 Phone No. [REDACTED] Debtor 000000 HOUSING SERVICES  
 Type 18 SLATER Area BC BUILDING CENTR.  
 Priority 8 YEARLY

Description Roof: Roof - leaking. flat; Can not on the leak, above three storey, ongoing issue - see [REDACTED] MEANS OF ACCESS WILL BE REQUIRED - SLATER TO ARRANGE. For wear and tear

- Job Entry
- Completion
- Costing Enquiry
- Add Similar Jobs

SLATER RAISED 14-12-2012.

Job No 2004124 70 - Job Invoiced Contract RESIDENT Housing - Response  
 Client Ref. [REDACTED] 11692 Client Account H70719-22111  
 Value 25.85 Expected 40.73 Completed 40.73 SMV/Cash 674.00

Property 1551008200 ROSEHILL COURT  
 Tenant [REDACTED]  
 House No. [REDACTED] Flat Ref.  
 Street  
 Flat No or Name  
 House No and... ROSEHILL COURT  
 Zone CORNHILL  
 City ABERDEEN  
 Phone No. [REDACTED] Debtor 000000 HOUSING SERVICES  
 Type 18 SLATER Area 8C BUILDING CENTR.  
 Priority 1 EMERGENCY - 4H

Description Roof: Roof leaking, LV/ROOM, flat. Can't contain the leak, one storey building. MEANS OF ACCESS WILL BE REQUIRED. SLATER TO ARRANGE. For wear and tear

SLATER  
RAISED 21-12-2012

Job No: 2022034 70 - Job Invoiced Contact: RES CENT Housing - Response  
 Client Ref: Client Account: H7071S-22111  
 Value: 25.86 Expected: 51.72 Completed: 51.72 SMV/Cash: 257.00  
 Property: 5610 ROSEHILL COURT  
 Tenant: COMMUNAL  
 House No.: ADMIN Flat Ref.  
 Street: ROSEHILL COURT  
 Flat No or Name:  
 House No and...: ROSEHILL COURT  
 Zone: CDMHILL  
 City: ABERDEEN  
 Phone No.: Debtor: 000000 HOUSING SERVICES  
 Type: 18 SLATER Area: BC BUILDING CENTR...  
 Priority: 12 HIGH PRIORITY  
 Description: OUTLETS CLEAR

- Job Entry
- Completion
- Costing Enquiry
- Add/Remove Jobs

SLATER  
 RAISED 24-1-2013



Job No: 2054384 70 - Job Invoiced Contract: RES RESP Housing - Response  
 Client Ref: Client Account: H70715-22111  
 Value: 25.86 Expected: 161.63 Completed: 161.63 SMV/Cash: 257.00

Property: 5610 ROSEHILL COURT  
 Tenant: COMMUNAL  
 House No: ADMIN Flat Ref.:  
 Street: ROSEHILL COURT  
 Flat No or Name:  
 House No and...: ROSEHILL COURT  
 Zone: CORNHILL  
 City: ABERDEEN  
 Phone No.: Debtor: 000000 HOUSING SERVICES

Type: 18 SLATER Area: BC BUILDING CENTR...  
 Priority: 12 HIGH PRIORITY

Description: BUTLETS-CLEAR

SLATER  
 RAISED 20-3-2013

Job No 206973 70 - Job Invoiced Contract HES/CS/1 Housing - Response  
Client Ref. [REDACTED] 0002 Client Account H70719-22111

Value 25.96 Expected 122.95 Completed 122.95 SMV/Cash 257.00

Property 5610 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name ROSEHILL COURT

Zone COMMUNAL

City ABERDEEN

Phone No. Debtor 000000 HOUSING SERVICES

Type 18 SLATER Area BC BUILDING CENTR

Priority 1 EMERGENCY - 4H

Description: Roof: Roof leaking. MEANS OF ACCESS WILL BE REQUIRED. SLATER TO ARRANGE. For wear and tear owner of Rosehill court has a leak from roof, please contact [REDACTED] for access.

- Job Entry
- Completion
- Costing Enquiry
- Addendum Job

SLATER  
RAISED 16-4-2013

Job No. 2530005 70 Job Invoiced Contract FACTORING Response: Factoring

Client Ref. 1191 Client Account H70719-22111

Value 25.86 Expected 160.33 Completed 160.33 SMV/Cash 257.00

Property 5610 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name

House No and... ROSEHILL COURT

Zone CORNHILL

City ABERDEEN

Phone No. Debtor 000000 HOUSING SERVICES

Type 18 SLATER Area BC BUILDING CENTR

Priority E400H CALL OUT - 4H

Description: Roof: Roof - leaking: MEANS OF ACCESS WILL BE REQUIRED - SLATER TO ARRANGE. Car wear and tear REPAIR REPORTED BY THE OWNER OF NUMBER CONTACT NUMBER

SLATER RAISED 7-8-2015

Job No: 2536032 70 - Job Invoiced Contract: FACTORING Response: Factoring

Client Ref: Client Account: H70719-22111

Value: 25.95 Expected: 58.19 Completed: 58.19 SMV/Cash: 257.00

Property: 5610 ROSEHILL COURT

Tenant: COMMUNAL

House No: ADMIN Flat Ref:

Street: ROSEHILL COURT

Flat No or Name:

House No and L: ROSEHILL COURT

Zone: CORMHILL

City: ABERDEEN

Phone No: Debtor: 000000 HOUSING SERVICES

Type: 18 SLATER Area: BC BUILDING CENTR

Priority: PL24 PLANNED 24 WD

Description: SLATER TO REPORT ON CONDITION OF ROOF LEAK ABOVE LIVINGROOM OF ROSEHILL COURT ABOVE WINDOW

SLATER  
RAISED 17-8-2015

Job No: 2591634 70 Job Invoiced Contract: FACTORING Response: Factoring  
 Client Ref: Client Account: H78719-22111  
 Value: 25.86 Expected: 456.00 Completed: 456.00 SMW/Cash: 257.00  
 Property: 5610 ROSEHILL COURT  
 Tenant: COMMUNAL  
 House No.: ADMIN Flat Ref.  
 Street: ROSEHILL COURT  
 Flat No or Name:  
 House No and.: ROSEHILL COURT  
 Zone: CORNHILL  
 City: ABERDEEN  
 Phone No.: Debtor: 000000 HOUSING SERVICES  
 Type: 18 SLATER Area: BC BUILDING CENTR.  
 Priority: PL24 PLANNED - 24 WD  
 Description: REPAIR FLAT ROOF AS DISCUSSED WITH AND

- Job Entry
- Completion
- Costing Enquiry
- Additions Job

SLATER  
RAISED 18-11-2015

- Job Entry
- Complete
- Costing Enquiry
- Additional Jobs

Job No 3342432 70 - Job Invoiced Contract FACTORING Response - Factoring  
 Client Ref. Client Account H70719-22111  
 Value 25.86 Expected 103.44 Completed 103.44 SMV/Cash 257.00

Property 5610 ROSEHILL COURT  
 Tenant COMMUNAL  
 House No. ADMIN Flat Ref.  
 Street ROSEHILL COURT  
 Flat No or Name  
 House No and... ROSEHILL COURT  
 Zone CORNHILL  
 City ABERDEEN  
 Phone No. Debtor 000000 HOUSING SERVICES  
 Type 18 SLATER Area BC BUILDING CENTR...  
 Priority NES NON-EMERGENC..

Description 15TH FLOOR - EVIDENCE OF WATER PEN ABOVE DOOR FROM STAIRS - CHECK ROOF

SLATER RAISED 2-6-2016

Job No 4332605 99 - Job Cancelled Contract FACTORING Response - Factoring

Client Ref. Client Account H70719-22111

Value 25.86 Expected 25.86 Completed 0.00 SMV/Cash 257.00

Property 5610 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name

House No and... ROSEHILL COURT

Zone CORNHILL

City ABERDEEN

Phone No. Debtor 000000 HOUSING SERVICES

Type 18 SLATER Area BC BUILDING CENTR...

Priority R10 ROUTINE - 10 WD

Description CLEAR AND SPREAD SALT OVER ALL OUTLETS ON ROOF

- Job Entry
- Completion
- Costing Enquiry
- Addendum Jobs

SLATER  
 RAISED 21-11-2016

Job No: 2082932 98 - Job Closed or Cancel Contract: RESIDENT Housing Response  
 Client Ref.: Client Account: H78719.22111

Value: 27.50 Expected: 0.00 Completed: 0.00 SMV/Cash: 5.00

Property: 9610 ROSEHILL COURT  
 Tenant: COMMUNAL  
 House No: ADMIN Flat Ref.:  
 Street: ROSEHILL COURT  
 Flat No or Name:  
 House No and: ROSEHILL COURT  
 Zone: CORNHILL  
 City: ABERDEEN  
 Phone No.: Debtor: 000000 HOUSING SERVICES  
 Type: 50 INSPECTOR Area: BC BUILDING CENTR.  
 Priority: 7 INSPECTOR - 3 D.

Description: FRI 17 MAY PM - LEAK - OWNER AT COMPLAINS OF WATER PEN INTO PROPERTY - PREVIOUSLY CHECKED FOR ROOF LEAKS BUT OWNER ADVISES WATER WAS COMING THROUGH ON SUNDAY NIGHT AFTER NO RAIN - VISIT TENANTS/OWNERS AT

INSPECTION  
 RAISED 7-5-2013



Job No 2238671 58 - Job Closed or Cancel Contract FACTORING Response - Factoring  
Client Ref. Client Account H70719-22111  
Value 27.50 Expected 0.00 Completed 0.00 SMV/Cash 5.00

Property 5810 ROSEHILL COURT  
Tenant COMMUNAL  
House No. ADMIN Flat Ref.  
Street ROSEHILL COURT  
Flat No or Name  
House No and... ROSEHILL COURT  
Zone COMMUNAL  
City ABERDEEN  
Phone No. Debtor 000000 HOUSING SERVICES

Type 50 INSPECTOR Area BC BUILDING CENTR...  
Priority 7 INSPECTOR - 3D...

Description [ 24/02 WORK IN HAND AS PER ROOF - NOISE ON ROOF - CAUSING DISTURBANCE TO FLAT... please see occupant while on site reported 6/1 see 2208347/2225815

INSPECTION  
RAISED 20-2-2014

Job No 2241147 SB - Job Closed or Cancel Contract FACTORING Response - Factoring

Client Ref. Client Account H70719-22111

Value 27.50 Expected 0.00 Completed 0.00 SMV/Cash 5.00

Property 9610 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name

House No and... ROSEHILL COURT

Zone CORNHILL

City ABERDEEN

Phone No. Debtor 000000 HOUSING SERVICES

Type 50 INSPECTOR Area BC BUILDING CENTR...

Priority 7 INSPECTOR - 3D...

Description [REDACTED] DEALING - REPORTED BY [REDACTED] OF FLA [REDACTED] ON 9TH FLOOR (TEL NO [REDACTED]) THERE SEEMS TO BE A BANGING NOISE COMING FROM THE ROOF OF THE BUILDING THROUGHOUT THE DAY AND NIGHT.

INSPECTION RAISED 25-2-2014

Job No 2254451 98 - Job Closed or Cancel Contact FACTORING Response - Factoring

Client Ref. Client Account H70719-22111

Value 27.50 Expected 0.00 Completed 0.00 SMV/Cash 5.00

Property 5618 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name

House No and... ROSEHILL COURT

Zone COMMHILL

City ABERDEEN

Phone No. Dablar 000000 HOUSING SERVICES

Type 50 INSPECTOR Area BC BUILDING CENTR

Priority 7 INSPECTOR - 3D...

Description NO ACTION - ROOF LEAKING AT FRONT WHEN IT RAINS REPORTED BY OWNER AT NO PROPERTY LEASED OUT

- Job Entry
- Completion
- Costing Enquiry
- Addendum J.L.

INSPECTION RAISED 19-3-2014

Job No 2532068 98 - Job Closed or Cancel Contract FACTORING Response Factoring

Client Ref. Client Account H70719-22111

Value 27.50 Expected 0.00 Completed 0.00 SMV/Cash 5.00

Property 5610 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name

House No and... ROSEHILL COURT

Zone CORNHILL

City ABERDEEN

Phone No. Debtor 000000 HOUSING SERVICES

Type 50 INSPECTOR Area BC BUILDING CENTR...

Priority 13 INSPECTION - 3WD

Description ROOF LEAK REPORT BY THE OWNER OF NUMBER [REDACTED] ROASEHILL COURT IN THE LVMNGROOD. CONTACT NUMBER [REDACTED]

- Job Entry
- Completion
- Costing Enquiry
- Addendum Print

INSPECTION RAISED 7-8-2015

Job No 262651 90 - Job Closed or Cancel Contract FACTORING Response - Factoring

Client Ref. Client Account H70719-22111

Value 27.50 Expected 0.00 Completed 0.00 SMV/Cash 5.00

Property 5610 ROSEHILL COURT

Tenant COMMUNAL

House No. ADMIN Flat Ref.

Street ROSEHILL COURT

Flat No or Name

House No and... ROSEHILL COURT

Zone CORNHILL

City ABERDEEN

Phone No. Debtor 000000 HOUSING SERVICES

Type 50 INSPECTOR Area EC BUILDING CENTR.

Priority 13 INSPECTION - 3WD

Description NO ACTION AT MOMENT - FA WATER PEN FROM ROOM INTO TOP FLOOR PRIVATE FLAT TEL TO CALL HER BACK

INSPECTION RAISED 15-1-2016