

## **THEATRES, PUBLIC ENTERTAINMENT AND INDOOR SPORTS ENTERTAINMENT LICENCES**

### **STANDARD CONDITIONS**

In these conditions:-

- (a) “The premises” means the premises specified in the licence;
- (b) “Licenceholder” means the person or persons named in the licence;
- (c) “Chief Fire Officer” means the Chief Fire Officer of Grampian Fire and Rescue Service;
- (d) “Council’s Licensing Team” means the Licensing Team forming part of Legal and Democratic Services;
- (e) “Head of Environment Services” means the Head of Environment Services at Aberdeen City Council;
- (f) “The Council” means Aberdeen City Council.

## CONDITIONS FOR PUBLIC ENTERTAINMENT/THEATRE/INDOOR SPORTS LICENCES

### Employment of Stewards

1. The licenceholder or manager shall be responsible for the day to day running of the premises. There shall be stewarding staff on duty when the premises are open to the public who shall be identifiable by the use of photo ID badges at all times. They shall maintain control at all times, ensure queuing and control policies are implemented, and prevent hostility and violence. The stewarding arrangements shall be in conformity with the levels indicated, namely:

(A) Where majority of patrons present are under 16 years of age

Ground Floor

For every 100 persons or part of 100 persons – 1 Attendant on ground floor.

Each Upper Floor

For every 50 persons or part of 50 persons – 1 Attendant on each floor.

(B) Otherwise

For every 250 persons or part of 250 persons – 1 Attendant.

On Each Floor

Up to 100 persons – 1 Additional Attendant on each floor.

Over 100 persons – 2 Additional Attendants on each floor.

### Overcrowding

2. To ensure that there is no overcrowding in the premises, the number of people to be admitted at any one time shall be strictly controlled in terms of the undernoted formula:-

1		2		3		
	Standing Spectator	Area (m <sup>2</sup> ) ÷ 0.3		= x people		
4						4
	Assembly Hall	Area (m <sup>2</sup> ) ÷ 0.5		= x people		
5						5
	Bar	Area (m <sup>2</sup> ) ÷ 0.5		= x people		
6						6
	Dance Hall	Area (m <sup>2</sup> ) ÷ 0.7		= x people		
7						7
	Conference Room	Area (m <sup>2</sup> ) ÷ 1.0		= x people		
8						8
	Dining Area	Area (m <sup>2</sup> ) ÷ 1.0		= x people		
9						9
	Exhibition Hall	Area (m <sup>2</sup> ) ÷ 1.5		= x people		
10						10
	Seated Areas	Number of Seats		= x people		
		2		3		1

### Structures

3. The licenceholder must ensure the premises are maintained in a structurally sound and safe condition. Any scaffolding for lighting, staging, props or seating shall be adequately designed, constructed and maintained for the load to which it is to be subjected. The means of suspension for scenery, lighting grids and similar items shall be maintained to the satisfaction of the Council.

### Funfairs

4. In the case of funfairs, all structures and equipment must be examined and certified as approved by independent professional qualified engineers, and the Council, before being used by the public. Thereafter they must be maintained to the highest recognised standards

### Stairways/passageways

5. All approaches, stairways and passageways shall be kept free from obstruction at all times. No seat or other obstruction shall be placed in any of the passageways and no one shall be allowed to stand or sit in any passageway during performances.

### Opening of Doors

6. All doors and barriers must open outwards and shall not be fastened or locked when the premises are open, except by emergency bolts.

### Exit Doors

7. All exit doors in the premises shall be indicated by a fixed lighting transparency bearing the word "EXIT" designed and installed to British Standard 5499: Part 4:2000. All exit doors shall be opened immediately before the end of each performance. The transparency shall be illuminated by a maintained system of lighting and must be visible from the auditorium at all times when the premises are open to the public.

### Outbreak of Fire

8. The licenceholder or the manager shall intimate every outbreak of fire to the Chief Fire Officer and the Council's Licensing Team.

### Lighting of Premises

9. All parts of the premises, including external entrance and exits, must be adequately illuminated by general lighting. Additionally, all electrical installations must be installed and maintained to British Standard 7671 : 2001.

### Ventilation and Heating

10. The premises shall at all times be properly ventilated and heated. Further, temporary or moveable forms of heating shall not be used.

### Sanitary Facilities

11. The sanitary facilities shall be adequately maintained.

#### Display of Licence

12. The licensee shall display his/her licence in a prominent position in the premises.

#### Alterations to Premises

13. No alterations shall be made to the structure of the premises seating arrangements or exits without the Council's written consent.

#### Sauna and Fitness Equipment

14. All equipment/apparatus in premises with sauna, massage, fitness equipment or bathing facilities shall be maintained in a clean and hygienic condition.

#### Circuit Breakers

15. One or more Residual Current Devices must be installed if live amplified music is to be performed on the premises. The installation should comply with the current Institute of Electrical Engineers – Regulations for Electrical Installations.

#### First Aid

16.
  - (A) The licenceholder shall ensure that a suitably stocked first-aid kit is kept available at all times for use, such first-aid kit to comply with the Health and Safety (Regulations) 1981 and any amendments thereto.
  - (B) The licenceholder shall ensure that there is engaged and available for the duration of the activity, at least one person who has a first-aid certificate as may be approved by the British Red Cross, St Andrew's Ambulance Association, Health and Safety Executive or other recognised training agency.

#### Availability of Water

17. Where functions such as pop concerts, raves, musical festivals, live band performances, and other like activities are taking place, the licenceholder shall supply free of charge to all persons in attendance, suitable drinking water. The location of such water will be clearly indicated by adequate notices within or on the premises. In addition "rest areas" or "chilling zones" must be set aside from the main areas of activity for the seating or resting of those in attendance.

#### Playing of Music

18. Playing or performance of music at events shall not be continuous, but regular breaks or intervals in the music will be observed to reduce the intensity on individuals. Specific noise levels generated by any electronic sound producing system will be controlled and set in accordance with advice and instructions obtained from the Head of Environment Services in order to minimise possible noise nuisance in relation to properties in the vicinity or locality of the event.

### Hypnotic Shows

19. Except with the prior special permission of the Council, no exhibition, demonstration or performance of hypnotism within the meaning of the Hypnotism Act, 1952, shall be given within the premises.

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**Head of Legal and Democratic Services**

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