

NEW APPLICATION/RENEWAL (delete as appropriate)

2011_____/SC
PAID/ ACC £_____



ABERDEEN
CITY COUNCIL

ENTERPRISE, PLANNING & INFRASTRUCTURE
ROADWORKS CO-ORDINATION
ROADS (SCOTLAND) ACT 1984

APPLICATION FOR PERMISSION TO OCCUPY TEMPORARILY A PORTION OF A ROAD FOR ERECTION OF SCAFFOLDING

To the Roads Authority for Aberdeen City Council

I/We* (Name and address of applicant) _____

Contact Telephone number _____ Day _____ Email _____

Signature of Applicant _____

On behalf of (Name and address of any contractor / sub contractor) _____

Contact Telephone number _____ Day _____ Email _____

am/are* applying for permission under section 58 of the Roads (Scotland) Act 1984 to occupy temporarily, for the purpose of erecting Scaffolding, so as to project over a portion of road in connection with operations (Please state):-

to the building at: _____

shown on the enclosed plan (Area _____ m long, _____ mm wide, _____ m high)

From (date) _____ / _____ / _____ to _____ / _____ / _____ on the said portion of road.

Type of Scaffolding:- _____

I attach a remittance of £_____ for the above permission (£100 (Up to 25m long), £150 (Over 25m long) for the first month, thereafter, £65/£100 per month or part)

Signed _____ Date _____ / _____ / _____

Print Name _____ On behalf of _____

Qualifications _____

Notes

1. This application will be accepted only if it is signed by a person whose qualifications, training and experience is deemed acceptable by the Engineer (Roadworks Co-ordination).
2. A new application must be supplied if any change is made to the scaffolding that was not detailed in the original application.
3. It is the responsibility of the applicant to advise us, **prior to the permit expiring**, if an extension is required. **Failure to do so will result in a surcharge being applied.**
4. The applicant must inform the Engineer (Roadworks Co-ordination) **immediately when the scaffolding is dismantled and removed.**
5. **Before putting the scaffold in to use a Certificate of Completion of Erection must be signed and returned to the Engineer (Roadworks Co-ordination), Enterprise, Planning & Infrastructure - and reasonable opportunity given for his staff to inspect the site prior to any occupation by the applicant or sub contractor.**

***NOTICE PERIOD: 7 WORKING DAYS**
***LOCATION PLANS ALSO REQUIRED**

Please return the completed application to:
Enterprise, Planning & Infrastructure
Roadworks Co-ordination
74-76 Spring Garden
Aberdeen, AB25 1GN
Tel. (01224) 538066 Fax. (01224) 538087
Email: atough@aberdeencity.gov.uk or
adiansangu@aberdeencity.gov.uk

GORDON MCINTOSH – DIRECTOR
ENTERPRISE, PLANNING AND INFRASTRUCTURE

Appendix

STREET LIGHTING AND OTHER ELECTRICAL STREET FURNITURE

DO NOT ASSUME THAT IF STREET LIGHTS ARE DARK DURING THE HOURS OF DAYLIGHT THAT THE ELECTRICAL SUPPLY IS DISCONNECTED AND IT IS SAFE TO ERECT A SCAFFOLD OR WORK ADJACENT TO ANY ELECTRICAL STREET FURNITURE.

All Electrical Street Furniture within touching distance or enclosed within a scaffold must be **Electrically Isolated** before a scaffold is erected and only re-energised following the removal of the scaffold. Disconnection and re-connection shall only be carried out by Aberdeen City Council's nominated contractor.

The developer/permit holder must carry out a site risk assessment prior to erecting scaffold and where necessary contact the Street Lighting Section for advice on whether the electrical street furniture requires to be disconnected (or removed in the case of wall mounted equipment).

Where scaffold is to be in position for greater than 7 days, the developer/permit holder must install temporary lighting, to Aberdeen City Council Specification, at the developers/permit holder's expense.

Where cables are clipped to building walls within the scaffold area, then these cables must either be removed or protected throughout the length of works area.

Damage to any electrical street furniture within the working area must be notified to Aberdeen City Council. The damage will be assessed and repairs carried out by Aberdeen City Council's nominated contractor with all costs re-charged to the developer/permit holder.

Contact telephone number for the Street Lighting Section is 01224 241500.