



ABERDEEN CITY COUNCIL

www.aberdeencity.gov.uk

Business Rates

Aberdeen City Council

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Confidential

Application for exemption from empty property rates

You should fill in this form if you want to apply for exemption from paying empty-property rates.

If your business property is empty and unfurnished, we can give you a 50% reduction from the normal rates charge. We may be able to give you a 100% reduction depending on the type of property you have.

If you think you are entitled to an exemption from paying empty-property rates, please answer the questions on this form. Once you have done so, return the form to the address shown above.

If you need help to fill in this form, please contact us at the address shown above.

For help with **language or interpreting** and other kinds of communication support, please contact 01224 346 146.

ভাষা/ইন্টারপ্রেটিং এবং অন্যান্য ফরমেটের যোগাযোগ সাহায্যের জন্য দয়া করে :01224 346 146 নম্বরে যোগাযোগ করবেন।	للحصول على مساعدة بخصوص اللغة/ الترجمة و وسائل الاتصال الأخرى، الرجاء الاتصال بالرقم التالي: 01224 346 146
如果需要語言/傳譯及其他形式的傳訊支援服務，請聯絡:01224 346 146。	زبان / ترجمانی (انٹرپرائٹنگ) میں مدد اور اپنی بات دوسروں تک پہنچانے میں مدد کی دوسری طرزوں کیلئے، براہ کرم اس نمبر پر رابطہ کریں: 01224 346 146
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Please fill in the details over the page. →

Account reference

Application for exemption from empty property rates

Section 1 - Property details

Your property address _____

Date the property became empty _____

Has the property been cleared of all moveable items? Yes No

If 'No', please give details of what items are still in the property.

When will these be removed? _____

Section 2 - How the property was used

Was the property used for industrial purposes? Yes No

If 'Yes', was the property used for: storage?

distribution?

manufacturing goods?

processing goods or materials?

Please give details of the nature of your business.

Was any part of the property used for retail purposes? Yes No

If 'Yes', please give details. _____

Section 3 - Reason for the property being empty

Please tell us why the property is empty by ticking the relevant box below.

You have been prevented by law from using the property
(for example, if the property is unsafe).

The property is being kept empty because of action we or another organisation have
taken (for example, if it is to be bought under a compulsory purchase agreement).

The owner of the property has died and you are the executor of the estate.

The property is no longer needed for your business.

Your lease has ended.

Section 4 - Contact details

I declare that the information on this form is correct and that I will tell you about any changes that affect whether I am entitled to an exemption from empty-property rates.

Your name _____

Your company (if relevant) _____

Address to which we should now be sending correspondence

Phone _____ E-mail _____

Signed _____