



# Notice of Finalisation of Design Details

Building (Procedure)(Scotland) Regulations 2004

Form Q

Notice of finalisation of design of elements specified in schedules to certificates issued in accordance with Regulations 32 and 34.

## Part A to be completed by approved certifier

I hereby give notice that the detailed design of the elements specified in the schedule to the certificate of design number:

relating to building warrant reference number:

has been finalised and is in accordance with the relevant performance specification.

Name of certifier:

Registration number of certifier:

Signed

(Certifier)

Dated

## Part B to be completed by approved body

I can confirm that the person signing Part A is an approved certifier of design and is a principal in or is employed by this body.

Name of approved body:

Registration number of approved body:

Signed

(Certification co-ordinator of Approved body)

Dated

Address to which you should send this form:

**Building Standards  
Enterprise, Planning and Infrastructure  
Aberdeen City Council  
Business Hub 4  
Marischal College  
Broad Street  
Aberdeen AB10 1AB  
Telephone: 01224 523470  
Fax: 01224 523180  
E-Mail: pi@aberdeencity.gov.uk**

Please refer to notes on reverse side.

## **Notes**

1. This form to be signed and returned to Building Standards where a Certificate of Design (Building Structures) was issued by the project engineer as part of a building warrant application and which included a schedule of items identifying elements of structure which were subject to detailed design by a specialist contractor and which had not been completed at the time of warrant application.

## **Data Protection Act 1998**

For the purposes of processing this information Aberdeen City Council is the Data Controller. The information on this form will be recorded on computer and also stored and processed automatically for planning purposes. Information will be disclosed only in accordance with the requirements of the Town and Country Planning (Scotland) Act 1997 or otherwise as required by law, including disclosure to other agencies (for example Fire, Police, Scottish Natural Heritage, Historic Scotland) as required for the purposes of determining this warrant application.