



# Notice of intention to use an Approved Certifier of Construction

Building (Procedure)(Scotland) Regulations 2004

Form L

Notice under Regulation 59(1)(f) of the intention to use an approved certifier of construction.

## Notice

In relation to the work permitted by building warrant reference number -  
I hereby give notice that I intend to use the following approved certifiers of construction:  
(please give details for each certifier)

1. The name of the certifier:

2. The registration number of the certifier:

3. The name of the approved body

4. The registration number of the approved body:

5. the part(s\*) of construction which is/are\* to be certified:

Has/have\* the part(s) of the construction detailed above commenced on site ?

YES

NO

**Signed**

Warrant applicant/Duly authorised agent\*. (see Note 2)

**Dated**

\*Delete as appropriate.

Address to send which you should send this application:

**Building Standards  
Enterprise, Planning and Infrastructure  
Aberdeen City Council  
Business Hub 4  
Marischal College  
Broad Street  
Aberdeen AB10 1AB**

**Telephone: 01224 523470  
Fax: 01224 523180  
E-Mail: pi@aberdeencity.gov.uk**

Please refer to notes on reverse side.

## Notes

1. From the 4 January 2009, when notice is given on the application for building warrant of the intention to provide a certificate from an approved certifier of construction to accompany the completion certificate submission, the applicant is entitled to a discount on the fee. Notification of the intent to use a certifier of construction after the warrant application has been submitted will not entitle the applicant to a discount of the warrant fee.

2. Any person intending to use an approved certifier of construction should check the current status of known firms by using the Certification Register available at:

**[www.sbsa.gov.uk](http://www.sbsa.gov.uk)**

## Note

**If after giving notice of intent to use a certifier of construction a certificate from an approved certifier is not provided with the completion certificate submission, the amount of fee discounted requires to be paid to the verifier and may delay the acceptance of the completion certificate by the verifier.**

## Data Protection Act 1998

For the purposes of processing this information Aberdeen City Council is the Data Controller. The information on this form will be recorded on computer and also stored and processed automatically for planning purposes. Information will be disclosed only in accordance with the requirements of the Town and Country Planning (Scotland) Act 1997 or otherwise as required by law, including disclosure to other agencies (for example Fire, Police, Scottish Natural Heritage, Historic Scotland) as required for the purposes of determining this warrant application.