

<i>Application Received</i>		<i>Receipt Issued</i>	
<i>Cheque Received</i>		<i>Licence Issued</i>	

ANIMAL BOARDING ESTABLISHMENTS ACT 1963

Conditions Referred To:

1. The number of animals accommodated at the establishment at any one time shall not exceed dogs and cats.
2. All animals shall be kept at all times in accommodation suitable as respects construction, size of quarters and number of occupants.
3. Exercise facilities shall be provided and these must be fully enclosed and surfaced to allow proper cleansing and disinfection. Exercising of animals on grass is only permissible where the area is large enough to prevent the ground from becoming unduly fouled or trodden.
4. The sleeping accommodation shall be maintained at an adequate temperature and shall be provided with adequate ventilation. The sleeping accommodation shall be free of draughts and damp.
5. The accommodation shall be lit by natural light and suitable and sufficient artificial light shall also be provided.
6. All parts of the premises shall be kept in a state of cleanliness at all times. All excreta and soiled material shall be removed at least once daily and more often if necessary from all living compartments and exercise areas.
7. Facilities shall be provided for the collection of all used bedding and cat litter and other waste material. These shall be disposed of in a suitable manner to the satisfaction of this Service.
8. All animals shall be provided with adequate supplies of suitable food and drinking water. The latter shall be available at all times.
9. All animals shall be provided with a bedding area or bench suitable and adequate to allow the animal to lie comfortably. Where bedding is used it shall be maintained in a clean and dry state. Movable benches shall be removed for thorough cleaning at least twice weekly. The floors of living compartments shall be kept dry.
10. All animals shall be adequately exercised.
11. Cats shall be provided at all times with a sanitary tray.
12. Feeding utensils shall be satisfactorily cleaned or disposed of after each feed. Where fresh meat is used, refrigeration facilities shall be provided.
13. Suitable precautions shall be taken to eliminate flies from the premises.
14. The premises shall be proofed against entry of vermin and shall be kept free of vermin at all times.

15. All reasonable precautions shall be taken to prevent and control the spread of infectious or contagious diseases. In this connection, isolation facilities shall be provided for sick animals.
16. Appropriate steps to the satisfaction of Grampian Fire Service shall be taken for the protection of animals in the case of fire or other emergency.
17. The licensee shall ensure that while animals are boarded at the establishment a responsible person shall at all times be in or within reasonable distance from the premises for the purposes of giving warning and taking other necessary steps in the event of fire or other emergency. In any event all animals shall be visited at suitable intervals. In the case of the absence of the licensee there shall be appointed a responsible person residing within reasonable distance of the premises to supervise the premises. The name and address and telephone number of such person shall be displayed clearly on the exterior of the building and shall be notified to Grampian Police and Grampian Fire Service.
18. A register shall be kept containing a description of any animals received into the establishment, date of arrival and departure and the name and address of the owner. This register shall be available for inspection at all reasonable times by an authorised officer of the local authority and shall be available to members of the staff of the establishment at all times.
19. All reasonable precautions shall be taken to prevent illegal access to or escape of the animals.
20. A copy of this licence shall be suitably displayed to the public in a prominent position in the boarding establishment.
21. The licensee shall permit any officer authorised by the local authority to enter the premises at all reasonable times in order to carry out an inspection of the premises and any animals in the premises.

NOTES

1. Any person aggrieved by the conditions subject to which this licence is granted may appeal to the appropriate Sheriff Court; and the Court may on such an appeal give such directions with respect to the conditions as it thinks proper.
2. Any person who wilfully obstructs or delays any person in the exercise of his powers of entry and inspection under the Act shall be guilty of an offence.
3. If any condition subject to which a licence is granted in accordance with the provisions of the Act is contravened or not complied with, the person to whom the licence was granted shall be guilty of an offence.